

2014-06-19 Board of Finance Special Meeting

June 19, 2014

A special meeting of the Sterling Board of Finance was called to order at 2:30 p.m. by Chairman David Shippee. Other members present- Bruce Lindberg and Neil Cook. Staff present – Russell Gray and Lincoln Cooper. Also present- R.Choquette and R.Marchesseault

Ms. Randi Frank of Randi Frank Consulting, LLC, was present to brief the Board on the scope of services provided by her firm. She has expertise and concentrates on human resources, executive searches, purchasing, grant writing, project management and organizational studies. Discussion centered around what she could do to analyze the organization and staffing of the town administration. This would include job descriptions, compensation and optimum staffing levels. Also a review of employee policies currently in force would be undertaken. It was decided that she will submit a proposal of the reviews she will undertake and the estimated cost to Chairman Shippee during the first week of July.

The meeting was adjourned at 2.40 p.m.

Attest: Bruce Lindberg, Secretary Pro-Tem