

January 15, 2014

The special meeting of the Sterling Board of Selectmen was called to order at 5:35 p.m. Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson, Judy Lincoln, Anna Gagner, Rosalind Choquette, Sharon Chviek, and Jamie Rabbitt (5:41 p.m.)

Also present-Neil Cook (5:40 p.m.)

Everyone stood for the Pledge of Allegiance.

Meeting with New Board of Selectmen and Town Hall Staff to Discuss Various Personnel and Other Issues:

1. Town Hall Building-R. Gray discussed the key situation and codes to the Town Hall Building. When employees terminate, keys need to be turned in and security codes need to be removed from the alarm system. S. Chviek will follow up with NextGen to remove old security codes from the alarm system and compile a list, including the Senior Center, Library, and Recreation as to who holds keys.

2. Maintenance-J. Lincoln stated the importance of having an additional bubbler installed in the hallway across from the kitchen. J. Firlik made a motion, seconded by L. Cooper

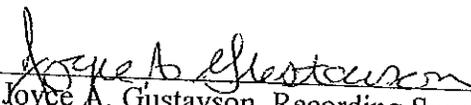
to install an additional bubbler in the hallway across from the kitchen. All voted in favor of the motion.

3. Building Office-R. Gray stated that he talked to the building inspector in regards to holding weekly office hours on Wednesday evenings. A heated discussion followed and it was decided to have a Special Selectmen's meeting with the building inspector to discuss the situation. A copy of his job description was handed to the Board. J. Firlik made a motion, seconded by L. Cooper to hold a Special Selectmen's meeting on January 22, 2014 at 5:30 in Room 15 and to notify the Building Inspector. All voted in favor of the motion.

Another meeting will be scheduled to continue discussion and resolution of these issues on February 5th at 5:30 p.m.

A motion was made by J. Firlik, seconded by L. Cooper, to adjourn at 6:04 p.m. All voted in favor of the motion.

Attest:


Joyce A. Gustavson, Recording Secretary