

June 18, 2014

Call to order: The regular meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m. by First Selectman Russell Gray. Selectmen present-Lincoln Cooper.

Absent-John Firlik (joined the meeting at 6:07). Staff present- Judy Lincoln, Sharon Chviek, and Kara Fishman. Others present-Erick Smith, Neil Cook & Marlene Cook.

Pledge: All stood to recite the Pledge of Allegiance.

Audience of Citizens: N. Cook expressed concern about cutting the Economic Development Coordinator position.

Approval of Minutes: L. Cooper made a motion, seconded by R. Gray, to approve the minutes of the June 11, 2014 meeting as presented. All voted in favor of the motion.

Unfinished Business:

a. **Commission Vacancies-** No candidates for the two vacancies (1-Alt P&Z & 1 Family Day). L. Cooper made a motion seconded by R. Gray to table this item. All voted in favor of the motion.

b. **Excavation Ordinance-**No new information. L. Cooper made a motion, seconded by R. Gray to table this item. All voted in favor of the motion.

c. **Falls Creek Conservation Easement-**Nothing available yet. L. Cooper made a motion, seconded by R. Gray, to table this item. All voted in favor of the motion.

Selectman John Firlik joined the meeting at 6:07 p.m.

d. **Schedule Town Meeting to adopt Handicap Motor Vehicle Ordinance & Ordinance to Establish Energy Commission-**L. Cooper made a motion, seconded by J. Firlik, to table setting the date for a town meeting until after the 2014-2015 Budget is passed. All voted in favor.

e. **Financing Expenses in Sterling Industrial Park-**Issues involved are the culverts for road drainage and the dam and the retention pond that was built at the inception of the Industrial Park (1980's) located behind Westmark and south of the Incubator Building (110 Ind. Park Rd). S. Chviek noted one estimate for fixing the retention pond issue was \$80,000 and stated that the Economic Development does not have funds to make the repair. It was the consensus of the Selectmen that this issue is not at a critical stage at this time so no action was taken on this issue.

f. **Employee Handbook and Town Policies revisions-**J. Firlik made a motion, seconded by L. Cooper, to table this item until after Item g. of Unfinished Business. All voted in favor of the motion.

Continued

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g. **Review of 06/11/2014 revisions to 2014-2015 Proposed Selectmen's Budget-** Copies of the changes made to the proposed budget was submitted. The changes resulted in a budget totaling \$2,618,364 and revenues \$344,166 leaving a total to be raised by taxes of \$2,274,202.

New Business:

a. **E. Smith renewal of Gravel Permit for 485 Saw Mill Hill Road-**Erick Smith of Sterling Sand & Gravel LLC presented a request to extend the Excavation Permit issued on June 10 2009. L. Cooper made a motion, seconded by J. Firlik, to table action on the request until the July 2nd meeting in order to have an inspection done by the Town Engineer. All voted in favor of the motion.

b. **Schedule special town meeting to vote on revised 2014-2015 Proposed Selectmen's Budget and Local Capital Improvement Plan-**The Board of Finance is holding a second public hearing on the Selectmen's Budget and the Local Capital Improvement Plan next Wednesday June 25th at 7:00 p.m. They will meet after the hearing to consider and act on comments. The Board of Finance is the only one that can make changes to the Selectmen's Budget prior to the Special Town Meeting. L. Cooper made a motion, seconded by R. Gray, to hold a Special Town Meeting on Tuesday July 8, 2014 at 7:00 p.m. in the gym of the Sterling Town Hall Building located at 1183 Plainfield Pike in Oneco, CT to adopt the revised budget as approved by the Board of Finance and to appropriate said sums of monies for F.Y. Ending June 30, 2015 and to adopt the Sterling Local Capital Improvement Plan (current & project five year plan) in the amount of \$250,850, as approved by the Board of Finance and to appropriate said sums of monies for F.Y. Ending June 30, 2015 and in accordance with Section 7-7 of the CGS, to remove the above items to a referendum vote to be held on Tuesday July 15, 2014 from 12:00 p.m. to 8:00 p.m. in the gym of the Sterling Town Hall building at 1183 Plainfield Pike, Oneco, CT. All voted in favor of the motion.

c. **Questions from Human Resources regarding changes to staffing and Fiscal Year change-** J. Lincoln, who serves as Human Resources and Payroll Clerk, asked the following questions: 1) What changes if any need to be made starting with the new fiscal year? 2) What will be the staffing & procedures for the Building Office? 3) Regarding employees hired on a per diem bases, what will be the procedure for this and how much will they be paid?

Question 1. J. Firlik made a motion, seconded by L. Cooper that staff will remain the same until a new budget is passed. All voted in favor of the motion.

Question 2. R. Gray stated that the Building Office would probably still not be staffed on Wednesday evenings.

Question 3. L. Cooper made a motion, seconded by J. Firlik to hold a special meeting on Monday June 23rd at 5:30 p.m. to discuss staffing of per diem employees. All voted in favor of the motion.

Any other business: 1) A letter dated 6/18/2014 was received from S. Chviek, Economic Development Coordinator regarding staffing of the Economic Development Office.

L. Cooper made a motion, seconded by J. Firlik, to add this item to special meeting agenda scheduled for Monday 6/23 at 5:30 p.m. All voted in favor of the motion.

2) J. Firlik made a motion, seconded by L. Cooper to make a formal request to the Planning & Zoning Commission to raise the Zoning Board of Appeal application fees. All voted in favor of the motion.

Continued

3) Maps of the Proposed Excavation Operation located on Sterling Road (Route 14) owned by Charles W. Corson, Jr. and prepared by Provost & Rovero, Inc. consisting of 8 sheets dated October 30, 2012 with revisions dates of 1/24/2013, 1/29/2013, 2/21/2013, 5/1/2014, and 5/30/2014 were submitted for review and signatures prior to filing.

Adjournment: L. Cooper made a motion, seconded by J. Firlik, to adjourn at 6:50 p.m. All voted in favor of the motion.

Attest: Judith K. Lincoln
Judith K. Lincoln, Administrative Assistant