

June 24, 2014

Call to order: The monthly meeting of the Sterling Planning and Zoning Commission was called to order at 7:30 p.m.

Roll was called: Dana Morrow-present, Frank Bood-absent, Ross Farrugia-present, Chris Turner absent, Cindy Donall-absent, Alternate Walter Moriarty-present, and Alternate Paul Ezzell-absent.

There is one alternate vacancy on the Commission.

Staff present-Jamie Rabbitt.

Audience of Citizens: None

Approval of Minutes: D. Morrow made a motion, seconded by R. Farrugia, to approve the meeting minutes of 5/27/2014 as written and presented. All voted in favor of the motion.

Correspondence: None

Unfinished Business:

a. Zoning Board of Appeals Proposed Application Fee Increase: No Selectmen were present at the meeting to provide an update. J. Rabbitt received an email from Demian Sorrentino, Zoning Enforcement Officer regarding fees and stated that the fees from the last ZBA Application were \$350-\$450, so raising the fee \$100 to cover the base costs, may be in line. D. Morrow made a motion, seconded by W. Moriarty to table to the next meeting. All voted in favor of the motion.

b. Referral of Excavation Ordinance Revision: J. Rabbitt stated that Attorney Zizka has added reviewing of the Excavation Ordinance to his workload. D. Morrow requested that J. Rabbitt ask Atty. Zizka for a timeframe. Table to the next meeting.

c. Zoning Permits for Work Exempt from Building Permits: No new information. D. Morrow made a motion, seconded by R. Farrugia to table to the July 22, 2014 meeting. All voted in favor of the motion.

d. Map Reading: J. Rabbitt brought maps in tonight.

D. Morrow made a motion, seconded by R. Farrugia, to move this agenda item to the end of the meeting. All voted in favor of the motion.

New Business:

a. Recording Secretary Services: D. Morrow reported that the Commission no longer has a secretary due to budget cuts. J. Rabbitt is running the tape recorder for tonight's meeting. W. Moriarty stated that certain statutory things need to be done in a timely manner. J. Rabbitt re-iterated what W. Moriarty stated earlier; that if things are not done in a timely manner, it jeopardizes items that have been approved which affects land owners, items that have been denied which affects land owners and the cost of lawsuits is between \$25,000 to \$50,000 and could take as long as three years. If the budget is passed, the Commission will search for someone to do the recording and pay from the Planning and Zoning Budget.

Unfinished Business (continued):

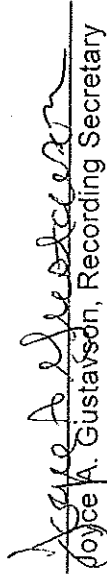
d. Map Reading: J. Rabbitt noted that it is 8:00 p.m. and the Commission is entering a map reading session and no decisions or votes will be made, so it will be a workshop session. It was decided to table this until next month so more Commission members can be present.

Any Other Business: None

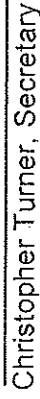
Audience Comments: None

Adjournment: A motion was made by R. Farrugia, seconded by D. Morrow, to adjourn at 8:00 p.m. All voted in favor of the motion.

Attest:


Joyce A. Gustafson, Recording Secretary

Attest:


Christopher Turner, Secretary

