

November 19, 2014

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson and Rosalind Choquette.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: R. Choquette, Asst. Revenue Collector, submitted a letter dated 11/19/2014 stating that she is resigning her position as Asst. Revenue Collector effective 1/3/2015. L. Cooper made a motion, seconded by J. Firlik to accept her resignation with regrets. All voted in favor of the motion.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper to approve the 11/5/2014 regular minutes as presented. All voted in favor of the motion.

Unfinished Business:

**a. Commission Vacancies (Family Day Committee & Zoning Board of Appeals):** J. Forcier-Robicheau is interested in filling the vacancy on the Family Day Committee. No candidate for the Zoning Board of Appeals vacancy. J. Firlik made a motion, seconded by L. Cooper to table this item. All voted in favor of the motion.

**b. Excavation Ordinance:** No new information. J. Firlik made a motion, seconded by L. Cooper to table this item. All voted in favor of the motion.

New Business:

**a. Family Day Committee Request for Notice Sign:** No new information. L. Cooper made a motion, seconded by J. Firlik to table this item until after the January Family Day Committee meeting. All voted in favor of the motion.

**b. Consider and Act on Appointment to Sterling Family Day:** L. Cooper made a motion, seconded by J. Firlik to appoint Jinny Forcier-Robicheau, 379 Main Street, Sterling, CT 06377 to fill the vacancy by Jody Cameron on the Family Day Committee to a four (4) year term expiring 1/2/2018. All voted in favor of the motion.

**c. Consider and Act on Appointment to Energy Commission:** L. Cooper made a motion, seconded by J. Firlik to appoint Russell Gray, 712 Ekonk Hill Road, Moosup, CT 06354 and Frank Bood, 230 Harris Road, Sterling, CT 06377 to a three (3) year term expiring 11/6/2017. All voted in favor of the motion. J. Firlik made a motion, seconded by R. Gray to appoint Lincoln Cooper, 420 Porter Pond Road, Moosup, CT 06354 and Jon Turban, 21 Jared Hall Hill Road, Sterling, CT 06377 to a two (2) year term expiring 11/6/2016 and Richard McGarry, 143 Sawmill Hill Road, Sterling, CT 06377 and Robert McLevy, 33 Miller Road, Sterling, CT 06377 to a one (1) year term expiring 11/6/2015. All voted in favor of the motion. Following the initial term, each member shall be appointed or reappointed for a term of three (3) years.

**d. Consider and Act on 2015 Schedule of Meetings:** L. Cooper made a motion, seconded by J. Firlik to approve the 2015 meeting schedule. All voted in favor of the motion.

**e. 280 Main Street – R. Breault:** R. Gray reported that he went to 280 Main Street, Sterling, CT to check out the complaint of an illegal sand bank operation. R. Breault is asking to remove less than 100 yards of gravel from the property to finish the retention basin. R. Gray stated that R. Breault is allowed to remove up to 100 yards of gravel from the property without applying for a permit.

**f. Request for Refund for Excess Tax Payments:** L. Cooper made a motion, seconded by J. Firlik to approve the request for refunds to: 1) Rene C. Breault, 690 Sterling Road, Sterling, CT 06377 for \$24.00; 2) LKQ Tire & Recycling, Inc., 4 Old Douglas Road, Webster, MA 01570; 3) David L. Snell, 990 Plainfield Pike, Sterling, CT 06377-2004 for \$5.26; and 4) Lacey A. Stringer, 1001 Plainfield Pike, Sterling, CT 06377-2013 for \$85.59. All voted in favor of the motion.

**g. Schedule Special Town Meeting for the Energy Commission Ordinance – Section 3.**

**Composition:** L. Cooper made a motion, seconded by J. Firlik to schedule a special town meeting

on Wednesday, December 17, 2014 at 7:00 p.m. in Room #15 to consider and act on the adoption of the Energy Committee Ordinance. All voted in favor of the motion.

**h. Schedule Special Town Meeting to Appropriate From the Town's Fund Balance up to \$2,499.99 for the Purchase of Services from Northeastern Connecticut Council of Governments to Perform an Employee Classification and Compensation Study of Town Hall Functions:** L.

Cooper made a motion, seconded by J. Firlik to add to the 12/17/2014 special town meeting a second item to consider and act on the appropriation from the Town's Fund Balance up to \$2,499.99 for the purchase of services from Northeastern Connecticut Council of Governments to perform an employee classification and compensation study of town hall functions. All voted in favor of the motion.

Any Other Business: 1) It was acted on earlier tonight that L. Cooper would represent the Board of Selectmen and serve on the Energy Commission. 2) J. Firlik reported on the Business/Finance Manager Committee stating that Town Hall job descriptions were reviewed and it was noted they are not up-to-date. 3) Demian Sorrentino, Zoning Enforcement Officer submitted a letter dated 11/19/2014 updating the Board of Selectmen regarding vehicles, equipment and other materials on the property located at 151 Porter Pond Road (copy on file). 4) R. Gray reported that he spoke to D. Sorrentino regarding the camper for property located at Old Greenwich Road. The current residents are renting the property and there is no record of well or septic permits. D. Sorrentino will look into the matter. 5) J. Firlik reported that the Board of Selectmen needs to have a contingency plan in place if the First Selectman is incapacitated. J. Firlik will draft a statement and the telephone listing of key personnel will be updated and handed out to J. Firlik and L. Cooper. 6) R. Gray reported that 50 Main Street received an oil delivery on 11/17/2014 and he recorded the meter readings for each side to monitor usage.

Adjournment: L. Cooper made a motion, seconded by J. Firlik to adjourn at 7:08 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary