

December 9, 2015

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.
Selectmen present-Russell Gray and John Firlik. Selectman absent-Lincoln Cooper.
Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: James Filice.

Approval of Minutes: J. Firlik made a motion, seconded by R. Gray to approve the 12/2/2015 regular meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

a. Commission Vacancies (Economic Development Commission, Sterling Recreation Authority, & Zoning Board of Appeals): 1) James Filice attended the Economic Development Commission meeting on Tuesday, 12/8/2015 and is looking for the Board of Selectmen to appoint him to that Commission. 2) Judy Gooslin, Chairman, Recreation Authority reported that she has two (2) candidates interested in filling the alternate vacancy and will provide a name to the Board of Selectmen for appointment within the next few weeks. 3) No new information for Zoning Board of Appeals. J. Firlik made a motion, seconded by R. Gray to table this item to the next meeting. All voted in favor of the motion.

b. Gibson Park, LLC (f/n Sterling Park Campground): Demian Sorrentino, Zoning Enforcement Officer received an email dated 12/7/2015 from Kari Olsen of Murtha Cullina, LLP stating Gibson Park, LLC has a court notice assigning matters to the Honorable Harry E. Calmar on Friday, 12/11/2015 at 5:00 p.m. (copy on file). J. Firlik will represent the Board of Selectmen as needed for any court appearances. R. Gray made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

c. RPJ Community Center Repairs: No new information. J. Firlik made a motion, seconded by R. Gray to table this item to the next meeting. All voted in favor of the motion.

New Business:

a. Request for Refund of Excess Tax Payments: J. Firlik made a motion, seconded by R. Gray to approve the request for refunds to: 1) Robert M. Malboeuf, PO Box 88, Oneco, CT 06373-0088 for \$64.31; and 2) Neil J. Wilkinson, PO Box 249, Oneco, CT 06373-0249 for \$618.73. All voted in favor of the motion.

b. Consider and Act on General Office Assistant's Hours: R. Gray reported that there is a need for the General Office Assistant's hours to be increased from part-time, twenty-nine (29) hours per week to full-time, thirty-five (35) hours per week. He spoke to D. Boisselle and she does not need insurance at this time. According to the Employee Handbook, the Town shall pay any employee eligible for insurance coverage, who waives the health and dental coverage, twenty-five percent (25%) of the total premium paid by the Town. It was agreed upon between R. Gray and D. Boisselle that compensation for insurance will be effective July 2016. J. Firlik made a motion, seconded by R. Gray to increase the General Office Assistant's hours from part-time (29 hours per week) to full-time, (35 hours per week) effective 12/11/2015, keep the position flexible, decided by the First Selectmen, for the number of hours allotted to assist in the Revenue Office, the Town Clerk's Office, and the Selectman's Office, and beginning July 2016 insurance compensation, at a rate of twenty-five percent (25%) of the total premium paid by the Town will be compensated to D. Boissellee. All voted in favor of the motion.

Any Other Business: 1) **Consider & Act on Appointment to Economic Development Commission:** J. Firlik made a motion, seconded by R. Gray to appoint James Filice, 365 Main Street, PO Box 151, Sterling, CT 06377 to fill the vacancy by Ernest Bessette to a five (5) year term expiring 5/31/2020 to the Economic Development Commission. All voted in favor of the motion. 2) J. Firlik asked what the plans are for filling in the deep potholes. R. Gray stated the highway crew will continue patching as many of the potholes as possible before the asphalt companies shut down for the winter.

Adjournment: J. Firlik made a motion, seconded by R. Gray, to adjourn 6:18 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary