

January 6, 2016

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper to approve the 12/16/2015 regular meeting minutes and the 12/23/2015 special meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

**a. Commission Vacancies (Sterling Recreation Authority, & Zoning Board of Appeals):**

The appointment to the Sterling Recreation Authority will be addressed later in the agenda and there is no new information for the Zoning Board of Appeals. J. Firlik made a motion, seconded by L. Cooper to table this item to the next meeting. All voted in favor of the motion.

**b. Gibson Park, LLC (f/n Sterling Park Campground):** Gibson Park, LLC (f/n Sterling Park Campground) is in litigation. J. Firlik made a motion, seconded by L. Cooper to remove this item from the agenda. All voted in favor of the motion.

**c. RPJ Community Center Repairs:** R. Grey reported that the work at the RPJ Community Center, located at 50 Main Street is completed. The entryway floor will be striped, polished, waxed, and buffed and some of the electrical plates will be replaced.

**d. 27 Industrial Park Road – Sewer Hookup:** R. Gray reported that Julie Diaz, owner of the apartment complex located at 27 Industrial Park Road is requesting the Town pay the invoice to Saviour Septic, LLC, 4 N 5<sup>th</sup> Avenue, Taftville, CT 06380 in the amount of \$7,500. There are no asbuilts on file and the excavation was on Town owned property. The cost of the camera was \$2,500 and the excavation to locate the laterals was \$5,000. R. Gray will notify Anna Gagner, Revenue Collector to bill J. Diaz for the benefit assessment. J. Firlik made a motion, seconded by L. Cooper to pay the invoice for locating the sewer laterals to Saviour Septic, LLC, 4 N 5<sup>th</sup> Avenue, Taftville, CT 06380 in the amount of \$7,500. All voted in favor of the motion.

**e. Consider & Act on Appointment of A. Tran as an Alternate to the Sterling Recreation Authority (3 yr, term expiring 3/6/2018):** This was incorrectly placed on the Agenda under New Business, Item B. L. Cooper made a motion, seconded by J. Firlik to appoint Anthony Tran, 6 Mechanic Street, Moosup, CT 06354 to fill the alternate vacancy created by Trevor Evans on the Sterling Recreation Authority to a three (3) year term, expiring 3/6/2018. All voted in favor of the motion.

New Business:

**a. Request for Refund of Excess Tax Payments:** J. Firlik made a motion, seconded by R. Gray to approve the request for refunds to: 1) Eric M., Kacie E., Charles C., and Mary F. Allin, 10 Sterling Ridge Lane, Sterling, CT 06377 for \$200.00; 2) Michelle N. Giannattasio, 587 Snake Meadow Hill Road, Sterling, CT 06377 for \$8.85; and 3) Charles G. & Jennifer E. Higbee, 50 Pine Hill Road, Sterling, CT 06377 for \$50.00 (payable to First Federal Savings Bank of Boston). All voted in favor of the motion.

**b. Consider & Act on Appointment of A. Tran as an Alternate to the Sterling Recreation Authority (3 yr, term expiring 3/6/2018):** This was discussed under Unfinished Business, Item e.

**c. Consider & Act on Adopting Resolution Authorizing the First Selectman to Apply for and Administer a FY 2015-2016 Neglected Cemetery Account Grant:** R. Gray reported that Sterling is one (1) of fifteen (15) municipalities awarded a \$2,000 grant to be used to remove tree limbs and debris, cut trees down on the outer perimeter and repair sunken grave sites at the Gallup Cemetery. State of Connecticut, Office of Policy and Management is asking the Board of Selectmen to submit a resolution authorizing the First Selectman to apply for and administer the grant. L. Cooper made a motion, seconded by J. Firlik to adopt the following resolution:

### Resolution

**BE IT RESOLVED BY THE BOARD OF SELECTMEN OF THE TOWN OF STERLING** that the First Selectman is authorized to apply for a Neglected Cemetery Account Grant, and if the Town is awarded said grant, the First Selectman is authorized to sign such documents as are required by the State of Connecticut to accept and administer grant.

All voted in favor of the motion.

**d. Resignation of J. Gustavson from Safety Committee:** Joyce Gustavson, submitted a letter dated, 1/5/2016 resigning immediately as recording secretary from the Safety Committee due to an increased work load. Dale Boisselle has agreed to take over as recording secretary. J. Firlik made a motion, seconded by L. Cooper to accept J. Gustavson's resignation from the safety committee with regrets. All voted in favor of the motion.

R. Gray stated that the Safety Committee was formed after a visit from OSHA in 2013 and consisted of R. Gray, Penny Keith, Chairman, Andrew Aubin, and J. Gustavson, Recording Secretary. Quarterly meetings are held at 9:00 a.m., on the third (3<sup>rd</sup>) Thursday of that quarter.

**e. Consider & Act on Appointment to Safety Committee-D. Boisselle:** L. Cooper made a motion, seconded by J. Firlik to appoint Dale Boisselle to fill the vacancy created by J. Gustavson to the Safety Committee. All voted in favor of the motion.

**f. FY 2016-2017 Proposed Selectmen's Budget:** R. Gray reported that staff has been asked to submit budget proposals by 1/21/2016. The Selectmen have scheduled a budget workshop for Wednesday, 1/13/2016 immediately following the Board of Selectmen's Meeting in Room #15 to review and discuss the budget.

Any Other Business: R. Gray reported that Kristy Barth, owner of Salon 41, who rents Town owned property located at 1110 Plainfield Pike will be closing the business and relocating outside of Sterling at the end of February 2016. K. Barth signed an Option-to-Buy Agreement with the Town and is asking the Board of Selectmen to return the security deposit in the amount of \$2,000. Karen Therrien who does massage therapy in the back part of the building would like to remain on the premises and pay the Town rent for continued use of the back room. R. Gray made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

Adjournment: J. Firlik made a motion, seconded by R. Gray, to adjourn 6:20 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary