

February 3, 2016

The meeting of the Sterling Board of Selectmen was called to order at 6:02 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson and Demian Sorrentino (6:04 p.m.)

Also present-Andrew & Kimberly Tetreault, Chris & Roanne Heroux, and Ethel Tetreault.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No comment.

Approval of Minutes: L. Cooper made a motion, seconded by J. Firlik to approve the 1/13/2016 regular meeting and special meeting minutes and the 1/27/2016 special meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

a. Commission Vacancies (Zoning Board of Appeals): No new information. J. Firlik made a motion, seconded by L. Cooper to table this item to the next meeting. All voted in favor of the motion.

b. FY 2016-2017 Proposed Selectmen's Budget: A workshop has been scheduled for later tonight, after the Selectmen's meeting and a staff meeting has been scheduled for Wednesday, 2/10/2016 at 5:30 p.m. in Room #15 to review and discuss the budget.

New Business:

a. Request for Refund of Excess Tax Payments: J. Firlik made a motion, seconded by L. Cooper to approve the request for refunds to: 1) Hyundai Lease Titling Trust, ATTN: Property Tax Refunds, 4000 MacArthur, Newport Beach, CA 92660 for \$256.29; 2) Coreen A. Seymour, 95 Kinney Road, Amston, CT 06231 for \$751.95; 3) Deborah L. Sharpe, 396 Ekonk Hill Road, Moosup, CT 06354-2214 for \$33.87; and 4) Trent G. Tracy, PO Box 283, Oneco, CT 06373-0283 for \$30.43. All voted in favor of the motion.

b. Discussion Regarding Sale of Right-of-Way on Town Property Located on Margaret Henry Road and Snake Meadow Hill Road: A. Tetreault stated that he came before the Board in August to discuss the possibility of the Town selling the right-of-way that is located off of Margaret Henry Road and Snake Meadow Hill Road. R. Gray stated that he spoke to several of the homeowners and one homeowner is not anxious to purchase a piece of the right-of-way and it does not make sense to sell one piece and not the entire piece. Before the Town can sell the right-of-way, the remaining piece that was not surveyed would need to be surveyed, an appraisal would need to be done and approval would be needed by the Board of Finance, the Planning and Zoning Commission, as well as, the Board of Selectmen before going to a Town meeting. D. Sorrentino, Zoning Enforcement Officer stated that there are six (6) property owners that have access to the right-of-way and the advantage in purchasing a piece of the right-of-way would be that the homeowners that have no frontage would gain frontage and non-conforming lots would then conform to zoning. D. Sorrentino stated that he would follow up on the surveying costs, deed preparation and filing and project the estimated cost per square foot that would be passed on to each homeowner, as well as, send a letter and sketch explaining the process to the property owners that have access to the right-of-way. R. Gray stated that the entire process will take about six (6) months.

c. Request to Lease the Back Portion of the Building Located at 1110 Plainfield Pike (Salon 41) to Karen Therrien: R. Gray reported that Salon 41 is closing at the end of February and K. Therrien who presently rents a backroom at the Salon would like to continue renting that space. R. Gray and Patricia Ball, Economic Development Coordinator met earlier tonight with K. Therrien, a licensed massage therapist, to discuss a month-to-month lease agreement in the amount of \$300 per month for her to continue renting the back portion of Salon 41 located at 1110 Plainfield Pike. K. Therrien will review the lease agreement and get back to R. Gray before the end of the month on whether or not she will continue to rent at the current location. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

Any Other Business: 1) Penny Keith, Treasurer, submitted a memo dated 2/3/2016 regarding fraud protection for cash. A representative from Citizens Bank stated that the service they provide would reduce the chances of the Town being defrauded via checks or electronic debits. Two services are highly recommended; Positive Pay for checks where the bank would compare written checks as they clear and notify the Town of any discrepancies at a cost of \$145 per month plus .08 cents per check; and ACHieve Access for ACH debits where the treasurer would review all incoming debits and notify the bank to accept or return them at a cost of \$100 per month. J. Firlik made a motion, seconded by L. Cooper to not sign on with the bank for fraud protection services at this time. All voted in favor of the motion. 2) R. Gray reported that he received a letter dated, 2/3/2016 from Eileen Kuutila requesting a building permit to replace the leaking above ground 275 gallon oil tank for property located at 444 Porter Pond Road and will make every effort to pay the balance of real estate taxes by the end of June 2016. J. Firlik made a motion, seconded by L. Cooper to waive the Ordinance Concerning Procedures for Issuing Building Permits from the Town of Sterling Ordinances and Regulations, specifically item number 2 which states, “no building permit may be issued for any property unless and until the Tax Collector certifies that there are no past due taxes assessed against such property” and allow you to receive a building permit to replace the leaking above ground 275 gallon oil tank. All voted in favor of the motion. 3) R. Gray received a revised invoice from AmericGutter Seamless Gutters, LLC, One Main Street, Putnam, CT 06260 to remove eighty (80) feet of existing gutter and replace with six (6) inches of white seamless gutter, eighty (80) feet with hangers and the installation of snow bars for the Town Garage, 215 Main Street. The original invoice was for \$2,574 but did not include the material cost of the snow bars in the amount of \$1,076. L. Cooper made a motion, seconded by J. Firlik to accept the revised bid to remove eighty (80) feet of existing gutter (\$1,624); install six (6) inches of white seamless gutter, 80 feet with hangers (\$950); and to install snow bars, labor and material (\$1,076) for a final bid in the amount of \$3,650 at the Town Garage, 215 Main Street. All voted in favor of the motion.

Adjournment: L. Cooper made a motion, seconded by J. Firlik, to adjourn 6:39 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary