

February 24, 2016

The special meeting of the Sterling Board of Selectmen was called to order at 6:02 p.m. Selectmen present-Russell Gray and John Firlik. Selectman absent-Lincoln Cooper. Staff present-Joyce Gustavson and Demian Sorrentino.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: J. Firlik made a motion, seconded by R. Gray to approve the 2/3/2016 regular meeting and special meeting minutes and the 2/10/2016 special meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

a. Commission Vacancies (Zoning Board of Appeals): No new information. J. Firlik made a motion, seconded by R. Gray to table this item to the next meeting. All voted in favor of the motion.

b. FY 2016-2017 Proposed Selectmen's Budget: Revisions to the budget were reviewed and discussed. The Board of Selectmen's proposed 2016-2017 budget will be presented to the Board of Finance on Wednesday, 3/9/2016 at 7:00 p.m., Room #15, at the Sterling Municipal Building, 1183 Plainfield Pike.

c. Discussion Regarding Sale of Right-of-Way on Town Property Located on Margaret Henry Road and Snake Meadow Hill Road: D. Sorrentino, Zoning Enforcement Officer submitted an email dated 2/18/2016 from Dutch & Associates regarding the proposal for an A-2 survey on the parcel of land located on Margaret Henry Road and Snake Meadow Hill Road currently owned by the Town in the amount of \$2,500 which includes the A-2 survey, as well as, mapping showing its proposed distribution to adjacent land owners and the setting of property corners as necessary. Additional fees to interested abutters would include legal costs and the filing of the deeds. A special meeting has been scheduled for Wednesday, 3/23/2016 at 6:00 p.m. in Room #15 at the Sterling Municipal Building located at 1183 Plainfield Pike. D. Sorrentino shall send a notice to the abutters inviting them to the meeting.

d. Consider & Act on Lease Agreement Between the Town of Sterling and Karen Therrien to Rent the Back Portion of the Building Located at 1110 Plainfield Pike (Salon 41):

Patricia Ball, Economic Development Coordinator submitted a signed Property Lease Agreement dated 2/24/2016 between the Town of Sterling and Karen Therrien, LMT of 235 Church Street, Sterling, CT doing business as In Touch Massage & Bodywork, to lease the back room for property located at 1110 Plainfield Pike, Oneco, CT (formerly Salon 41). J. Firlik made a motion, seconded by R. Gray to accept the Property Lease Agreement between the Town of Sterling and Karen Therrien, effective 3/1/2016. All voted in favor of the motion.

New Business:

a. Request for Refund of Excess Tax Payments: J. Firlik made a motion, seconded by R. Grey to approve the request for refunds to: 1) Alan M. Harvey, 469 Valley View Road, Sterling, CT 06377-1615 for \$20.86; and 2) Saw Mill Farms, LLC, 2153 Rear Plainfield Pike, Johnston, RI 02919 for \$56.77. All voted in favor of the motion.

b. Consider & Act on Adopting 2016 Girl Scout Day Proclamation: J. Firlik made a motion, seconded by R. Gray to adopt the following proclamation:

Proclamation

WHEREAS, March 12, 2016, marks the 104th anniversary of the Girl Scouts of the United States of America, which began in 1912 when Savannah, GA native Juliette Gordon Low gathered 18 girls to provide them the opportunity to develop physically, mentally, and spiritually;

WHEREAS, 1912 was also the year in which Girl Scouting started in the state of Connecticut;

WHEREAS, for more than 100 years, Girl Scouting has helped build millions of girls and women of courage, confidence, and character who act to make the world a better place; and,

WHEREAS, the Girl Scout Leadership Experience helps girls discover themselves and their values, connect with others, and take action to make the world a better place; and,

WHEREAS, through the dedication, time, and talent of volunteers of different backgrounds, abilities, and areas of expertise, Girl Scouts of Connecticut offers the Girl Scout Leadership Experience to more than 35,000 girls in grades K-12 across the state of Connecticut; and,

WHEREAS, the Girl Scout Gold Award, the highest honor in Girl Scouting, celebrating its 100th year, requires girls to make a measurable and sustainable difference in their community, assess a need and design a solution, find the resources and support to make it happen, and complete the project;

WHEREAS, core programs around environmental stewardship, anti-bullying techniques, Science, Technology, Engineering, and Math (STEM), and healthy living, help girls develop a solid foundation in leadership; and,

WHEREAS, today, more than 59 million American women are Girl Scout alumnae and 2.7 million girls and adult volunteers are active members;

NOW, THEREFORE, I, Russell M. Gray, by virtue of the authority vested in me as First Selectman/Chair of the Town of Sterling do hereby applaud the Girl Scouts of the United States of America for more than 100 years of leadership and expertise as the voice for and of girls, proudly proclaim March 12, 2016, as Girl Scout Day.

All voted in favor of the motion.

c. Consider & Act on Donation Request for Rescue to Service Dogs for Vets: R. Gray reported that he received an email dated 2/4/2016 from Maeghan Antunes, Northeast Fundraising Coordinator for Rescue to Service Dogs for Vets (RSD4V) and a resident of Sterling explaining that RSD4V is a non-profit organization based in Texas with approximately 200 service dog teams currently in the program. This is a cost free, veteran founded, veteran run, recovery based service dog program that saves lives two at a time; a death row dog and a disabled veteran. The cost of vet care and training is approximately \$5,000 per dog and M. Antunes is looking for a donation from the Town. J. Firlik made a motion, seconded by R. Gray that the Town is not in a financial position to donate at this time. All voted in favor of the motion.

d. Consider & Act on Replacement to Veterans' Service Contact Person: Public Act No. 13-34 – Designate a Veteran's Service Contact Person, is an Act Requiring Cities and Towns to Designate a Veteran's Service Contact Person. J. Firlik made a motion, seconded by R. Gray to appoint William Sebastian, Assessor, to replace Kara Fishman as the Veteran's Service Contact Person for the Town of Sterling. All voted in favor of the motion.

e. 2016-2017 Local Capital Improvement Plan: J. Gustavson received an email dated 2/11/2016 from Sandra Huber from the Office of Policy and Management (OPM) stating that Sterling's available balance of Local Capital Improvement Funds (LoCIP) is \$292,409, which includes the 2016 Entitlement amount. J. Firlik made a motion, seconded by R. Gray to accept the report as presented. All voted in favor of the motion.

Any Other Business: 1) Demian Sorrentino, Zoning Enforcement Officer submitted a letter to R. Gray regarding Haynes Aggregates – Sterling, LLC Excavation located at 27 Pine Hill Road. Haynes Aggregates – Sterling, LLC has retained Boundaries LLC to survey the Pine Hill Road property and to produce engineering drawings to accompany an excavation permit application to be reviewed by the Board of Selectmen and the Planning and Zoning Commission. D. Sorrentino is an employee of Boundaries, LLC, as well as, the Town of Sterling and under the AICP (American Institute of Certified Planners) Code of Ethics, this letter notifies the Board of Selectmen that in no way did he influence the members of Haynes Aggregates – Sterling, LLC to utilize Boundaries, LLC for provision of professional services, and that they did so entirely of their own accord and, that he will be conducting the inland wetland delineation in advance of the property survey, and may have some involvement in the permitting process with the Sterling Inland Wetlands and Watercourses Commission, but no involvement in any permitting process(es) with the Board of Selectmen or the Planning and Zoning Commission (copy on file).

2) **Consider & Act on Re-appointment of R. Gibson, J. Mossner, & J. Hawkins to Sterling Inland Wetland & Watercourses Commission (3 yr. term expiring 2/19/19):** R. Gray made a

motion, seconded by J. Firlik to re-appoint Roger Gibson, 370 Porter Pond Road, Moosup, CT 06354, Jen Mossner, 188 Church Street, Sterling, CT 06377, and alternate James Hawkins, Jr. 351 Pine Hill Road, Sterling, CT 06377 to a three (3) year term expiring 2/19/2019 to Sterling Inland Wetland & Watercourses Commission. All voted in favor of the motion.

Adjournment: J. Firlik made a motion, seconded by R. Gray, to adjourn 6:47 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary