

August 18, 2016

Call to Order: The monthly meeting of the Sterling Planning and Zoning Commission was called to order at 7:40 p.m.

Roll was called: Dana Morrow-present, Frank Bood-absent, Ross Farrugia-present, Chris Turner-absent, Cindy Donall-absent, Alternate Walter Moriarty-absent, Alternate Caren Bailey-present, and Alternate Paul Ezzell-absent.

Alternate C. Bailey was seated for C. Donall.

Staff present- Jamie Rabbitt and Joyce Gustavson.

Audience of Citizens: None.

Approval of Minutes: R. Farrugia made a motion, seconded by D. Morrow to approve the meeting minutes of 6/16/2016 as written and presented. All voted in favor of the motion.

Correspondence: The following correspondence was distributed: Spring 2016 and Annual 2016 *Connecticut Landscape Architect* and summer 2016 *On Common Ground*, "Housing for All" magazines.

Unfinished Business: None.

New Business: None.

Audience of Comments: None.

Any Other Business:

D. Morrow made a motion, seconded by C. Bailey to add Commission Calendar for 2017 to Any Other Business to Come Before the Planning & Zoning Commission as Item b. and to move Item b. ahead of Item a. Commission Workshop – Zoning Review. All voted in favor of the motion.

b. Commission Calendar for 2017: D. Morrow asked J. Rabbitt, Town Planner to provide the Commission with his availability on open meeting days starting in January 2017. J. Rabbitt stated that for the last two and half years attendance for the Commission has been stable and as summer came this year, the Commission has had little to no business and attendance has been low. Discussion followed as to whether or not the Commission should continue with Thursday meetings. Based on the Town Planner's availability dates, the Commission could change their meeting to first (1st) Tuesday, first (1st) Thursday, or the fourth (4th) Wednesday of the month. D. Morrow will contact the members who could not attend tonight and see what day would work best to hold monthly meetings. D. Morrow made a motion, seconded by C. Bailey to table this item to the next meeting. All voted in favor of the motion.

a. Commission Training: The tape was turned off at 8:15 p.m. and the Commission entered a workshop to discuss Zoning Review. No decisions will be made during the workshop training.

Adjournment: D. Morrow made a motion, seconded by C. Bailey to adjourn at 9:00 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary

Attest: _____
Christopher Turner, Secretary