

May 10, 2017

The meeting of the Sterling Board of Selectmen was called to order at 6:02 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson and Josh McLeod.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No comment.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper to approve the 5/3/2017 meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

**a. Commission Vacancies (Planning & Zoning Commission):** R. Gray reported that Michael Rouillard expressed interest in filling the vacancy on the Planning & Zoning Commission. L. Cooper made a motion, seconded by J. Firlik to appoint Michael Rouillard, 228 Pine Hill Road, Sterling, CT 06377 to fill the alternate vacancy created by Paul Ezzell to the Planning & Zoning Commission to a three (3) year term expiring 12/1/2019. All voted in favor of the motion..

**b. Special Town Meeting for 2017-2018 Budget Vote:** The referendum vote for the Board of Education's 2017-2018 Proposed Budget and the Board of Selectmen's 2017-2018 Proposed Budget is being held today until 8:00 p.m. at the Sterling Municipal Building Gym, 1183 Plainfield Pike, Oneco, CT.

**c. Consider & Act on School Bus Bids:** The Board of Selectman received the following bids for one new school bus: 1) New England Transit Sales, Inc. (Thomas) \$83,498 plus \$750 to install the radio. The price includes one (1) video recorder with one (1) camera and the child check mate system minus \$5,000 for the trade in, for a final bid in the amount of \$79,248. Additional Child Restraint Seats are \$350 per 39" seat (\$1,400). 2) School Lines, Inc., (Blue Bird Vision) \$83,186 plus \$698 to install the radio. The price includes the child check mate system minus \$3,500 for the trade in, for a final bid in the amount of \$80,384. Additional C.E. White – Child Restraint Seats are \$1,400 per row (\$2,800). J. McLeod, Town Mechanic has reviewed the school bus bids and recommends purchasing the 2018 Thomas. He stated that New England Transit offered a better discount than School Lines and he noted there have been some issues with the Blue Bird buses, such as, tearing in the seats and wheel power coating. L. Cooper made a motion, seconded by J. Firlik to award the bid for the purchase of a 2018 Freightliner/Thomas Built C2 71 Passenger to New England Transit Sales, Inc., of 30 Progress Avenue, Tyngsboro, MA 01879 for \$83,498 minus \$5,000 for the trade-in allowance for the 2006 Blue Bird Vision (124,000 miles, bus number 15) reducing the price to \$78,498. The child check mate system option is included in the bid price and the two-way radio option is added for \$750 and the addition of four (4) C.E. White – child restraint seats in the third and fourth rows (\$350 each) for a total of \$1,400 making the final total \$80,648. All voted in favor of the motion.

**d. 1114 Plainfield Pike, LLC:** R. Gray reported that he and Demian Sorrentino, Zoning Enforcement Officer looked at the property located at 1110 Plainfield Pike. There is a shared driveway between the Town and 1114 Plainfield Pike, LLC. R. Gray suggested giving Shane Magiera owner of 1114 Plainfield Pike, LLC the old Town Hall with the understanding we share the driveway or ask S. Magiera to give us fifteen (15) feet of the right-of-way. There is no water or copper tubing in the building. Discussion followed regarding the plowing, paving, and maintaining of the shared driveway. Also discussed was a property line modification. R. Gray will contact S. Magiera to attend a Selectmen's meeting to discuss a proposal. J. Firlik made a motion, seconded by L. Cooper to table this motion to the next meeting.

New Business:

**a. Update Employee Handbook:** R. Gray reported upon further review of the Employee Safety Committee Guide additional changes need to be made to department representatives and retention of the minutes. R. Gray made a motion, seconded by L. Cooper to revise and update the Employee Safety Committee Guide. R. Gray and L. Cooper voted in favor of the motion. J. Firlik abstained. Motion carries. The Employee Handbook will be reviewed in sections starting with Receipt of Employee Handbook, Introduction, Employee Categories, Employee Relations,

etc. and Violence in the Workplace. Each week new sections will be reviewed and discussed. L. Cooper made a motion, seconded by J. Firlik to table this item. All voted in favor of the motion.

Any Other Business: R. Gray reported that he received a letter dated 5/10/2017 from American Mobile Homes requesting the Board of Selectmen's permission to place a temporary mobile home on the property of John Peterson, 727 Plainfield Pike. Mr. Peterson's home suffered a major fire loss on 5/8/2017 and is not habitable. The mobile home will be used for temporary housing while they rebuild their fire damaged home. The mobile home on the property will not exceed one (1) year from the date of placement. L. Cooper made a motion, seconded by J. Firlik to authorize pursuant to section 7 of the Mobile Parks And Trailer Ordinance of the Town of Sterling, the issuance of a Temporary Permit for Occupancy of a trailer or a mobile home at 727 Plainfield Pike subject to the following prerequisites and conditions: 1) The permit will be issued once written approval of the Town Health Office is received pursuant to section 3 of said ordinance, and 2) this authorized temporary permit shall terminate upon the issuance of a Certificate of Occupancy for the dwelling to be erected upon said property or the end of six (6) months from the date of this authorization whichever shall occur first. All voted in favor of the permit.

Adjournment: L. Cooper made a motion, seconded by J. Firlik, to adjourn 6:51 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary