

# STERLING BOARD OF SELECTMEN

2016-2017 Proposed Budget  
SUMMARY SHEET

## Cover Sheet

DATE: 3/09/2016

	2015 - 2016 Approved/Adjusted Budget	2016-2017 PROPOSED BUDGET
PAGE #2	253,730.00	313,509.00
PAGE #3	1,425,907.00	1,419,581.00
PAGE #4	445,577.00	434,986.00
PAGE #5	577,366.00	580,009.00
TOTALS	2,702,580.00	2,748,085.00

### SUMMARY

	ADJUSTED 2015 - 2016	PROPOSED 2016 - 2017
BUDGET	2,702,580.00	2,748,085.00
ESTIMATED REVENUES	333,927.00	436,943.00
TOTAL TO BE RAISED BY TAXES	2,368,653.00	2,311,142.00

# 2016 -2017 Board of Selectmen Budget Proposal

Line Item Expenditure	2015 - 2016 Adjusted Budget	2016-2017 PROPOSED BUDGET
<b>Animal Control</b>		
Dog Damage	1.00	1.00
Northeastern Connecticut Council of Governments - Animal Control Officer	11,340.00	11,885.00
<b>Assessor</b>		
Computer Software	12,300.00	13,324.00
Mapping Updates/Supplies	9,250.00	9,750.00
Personal Property Audit	2,500.00	2,500.00
Pricing Guides	1,215.00	1,405.00
<b>Audit</b>		
Audit	30,000.00	30,000.00
Bookkeeping	2,500.00	2,500.00
Other Audit Costs	6,400.00	5,000.00
<b>Building Enforcement</b>		
Emergency Fund	300.00	500.00
<b>Capital Accounts</b>		
Buses	84,000.00	84,000.00
Equipment	0.00	80,000.00
Facilities Maintenance	10,000.00	10,000.00
Land Acquisition	1.00	1.00
Revaluation	10,346.00	9,303.00
Van (School)	24,000.00	1.00
<b>Cemeteries</b>		
Care of Soldiers Graves	550.00	550.00
Cemetery Fund	500.00	500.00
Memorial Day Parade	1,400.00	1,000.00
<b>Community Programs</b>		
Access Agency	500.00	500.00
Community Kitchens	1,000.00	1,000.00
Eastern CT Conservation	500.00	500.00
Day Kimball HomeCare	5,000.00	5,000.00
Northeast District Department of Health	15,876.00	16,639.00
Quinebaug Valley Senior Citizens	1,000.00	1,000.00
Quinebaug Valley Youth Services	1,993.00	1,993.00
Sexual Assault Crisis Center	1,000.00	1,000.00
Substance Abuse Council	958.00	958.00
Thames Valley Council for Comm. Action	730.00	730.00
United Services	2,169.00	2,169.00
<b>Economic Development</b>		
Office Operation	15,800.00	15,800.00
<b>Elections</b>		
Voting Equipment Maintenance	600.00	4,000.00
Voting Machines	1.00	0.00
	253,730.00	313,509.00

Line Item Expenditure	2015 - 2016 Adjusted Budget	2016-2017 PROPOSED BUDGET
<b>Employee Benefits</b>		
Blue Cross/Blue Shield	132,000.00	151,800.00
FICA/Medicare	42,900.00	47,177.00
Retirement Contribution	20,000.00	20,000.00
Unemployment Compensation	4,500.00	4,500.00
<b>Highways</b>		
Bridges & Repair	3,000.00	3,000.00
Contracted Services	15,000.00	15,000.00
Equipment & Repairs	6,000.00	8,000.00
Road Resurfacing	124,750.00	132,500.00
<b>Insurance and Bonds</b>		
Bonds	2,500.00	2,575.00
Fire/Liability Package	24,966.00	25,715.00
Public Official/Emp. Liability	9,000.00	9,270.00
Vehicle Insurance	7,000.00	7,210.00
Workers Compensation	18,150.00	18,695.00
<b>Library Contribution</b>		
Books/Magazines/Reference	7,500.00	9,000.00
Children's Activities	1,500.00	3,500.00
Equipment/Computer	2,000.00	2,000.00
Insurance	1,000.00	1,000.00
Maintenance	1,000.00	750.00
Miscellaneous/Dues/Mileage	750.00	750.00
Payroll Expenses (Fica/Med)	3,749.00	0.00
Supplies	1,100.00	1,500.00
Utilities	1,500.00	1,000.00
Videos	500.00	500.00
<b>Notes and Loans (School)</b>		
2005 Bonds - Principal	315,000.00	0.00
2005 Bonds - Interest	125,528.00	0.00
2009 Bonds - Principal	280,000.00	0.00
2009 Bonds - Interest	186,403.00	0.00
2015 Refinanced Bonds - Principal	0.00	605,000.00
2015 Refinanced Bonds - Interest	0.00	254,350.00
Financial Advisor - Bonds	2,500.00	500.00
Notes-Interest	1.00	0.00
<b>Professional Expenses</b>		
Engineering Services	22,500.00	22,500.00
Inland Wetlands - Professional Services	1,000.00	1,000.00
Legal Services - Town Counsel	15,000.00	15,000.00
P & Z Legal Expenses	10,000.00	12,000.00
P & Z - Subdivision Expenses	7,500.00	8,000.00
P & Z Town Planner Retainer	10,000.00	10,000.00
Probate Court Expenses	2,000.00	2,000.00
<b>Public Safety</b>		
Elderly & Disabled Transport	0.00	2,745.00
Homeland Security	500.00	500.00
Paramedic Intercept	4,610.00	4,544.00
Street Lights	13,000.00	16,000.00
	1,425,907.00	1,419,581.00

<b>Line Item Expenditure</b>	<b>2015 - 2016 Adjusted Budget</b>	<b>2016-2017 PROPOSED BUDGET</b>
<b>Recreation Authority</b>		
Athletic Facilities & Programs	8,000.00	15,000.00
Maintenance	6,350.00	4,950.00
Other Rec Programs	5,600.00	0.00
Portable Toilets	1,700.00	2,200.00
Sports Equipment	1,000.00	2,000.00
Supplies/Advertising	600.00	600.00
Travel	1,900.00	1,400.00
<b>Revenue Collectors</b>		
Refunds	1,000.00	1,000.00
Computer Services	10,188.00	7,205.00
Delinquent - Dept. of Motor Vehicles	1.00	1.00
Foreclosures/Tax Sales	1.00	1.00
Tax Attorney	1.00	1.00
<b>RPJ Community Center</b>		
Heat	1,000.00	500.00
Lights	1,000.00	500.00
Maintenance	1,000.00	500.00
Telephone for Alarm System	1,000.00	500.00
<b>Sanitation Control</b>		
Voluntown/Sterling Transfer Station	68,145.00	70,000.00
<b>Snow Removal</b>		
Contracted Services	41,000.00	43,000.00
Equipment Maintenance	8,000.00	8,000.00
Materials	43,205.00	45,000.00
Snow Removal	41,000.00	43,000.00
<b>Town Clerk</b>		
Microfilming	8,100.00	8,100.00
Vital Statistics	150.00	150.00
State Dog Report	3,000.00	3,000.00
Xerox Dog Licensing Program (0.21/dog)	58.00	58.00
<b>Town Garage</b>		
Heat	13,000.00	13,000.00
Lights	2,800.00	2,800.00
Maintenance	1,000.00	3,000.00
Supplies	500.00	1,000.00
Telephone	250.00	420.00
<b>Town Hall Expenses</b>		
Education, Conferences & Dues	8,000.00	9,500.00
Education/Training	3,500.00	0.00
Heat	54,000.00	40,000.00
Lights	20,000.00	20,000.00
Maintenance	13,000.00	13,000.00
Mileage - Town Business	8,000.00	8,000.00
Office Equipment & Purchase/Repair	16,000.00	16,000.00
Office Equipment Lease	6,300.00	6,300.00
Postage	4,000.00	4,000.00
Printing	11,000.00	11,000.00
Stationery	2,000.00	2,000.00
Supplies	17,028.00	17,100.00
Telephone	11,000.00	10,000.00
Website Technical Services	1,200.00	1,200.00
	<b>445,577.00</b>	<b>434,986.00</b>

Line Item Expenditure	2015 - 2016 Adjusted Budget	2016-2017 PROPOSED BUDGET
<b>Town Memberships</b>		
Connecticut Conference of Municipalities	2,000.00	2,000.00
Connecticut Council of Small Towns	725.00	725.00
Northeastern CT Council of Governments	3,591.00	3,584.00
<b>Treasurer</b>		
Bond/Debt Fees	1.00	1.00
Bank Fees	3.00	3.00
<b>Wages</b>		
Admin Assist - Selectman	36,132.00	40,949.00
Assessor	40,146.00	33,863.00
Assessor Asst	1.00	1.00
Board of Assessment Appeals (3)	900.00	900.00
Building Official	12,000.00	12,240.00
Building Official Asst	1.00	1.00
Building/Property Maint. Supervisor	3,441.00	1.00
Clerical Asst	1.00	1.00
Economic Development Coordinator	18,352.00	11,457.00
Election Workers & Registrars	8,000.00	8,000.00
Fire Marshal	4,500.00	4,500.00
First Selectman	48,717.00	49,692.00
General Office Assistant	23,772.00	28,665.00
Highway Dept. - Workers & Mechanics (3)	125,000.00	125,000.00
Library Staff (7 Part-time)	49,000.00	49,000.00
Recreation Staff (17)	39,000.00	38,000.00
Recording Secretary	5,500.00	5,500.00
Revenue Collector	40,146.00	40,949.00
Revenue Collector Asst	1.00	1.00
Selectman	4,871.00	4,969.00
Selectman	4,871.00	4,969.00
Senior Center Janitor	2,000.00	1.00
Site Managers Meals - Senior Center	3,800.00	3,994.00
Town Clerk	36,132.00	40,949.00
Town Clerk Asst	2,824.00	1.00
Town Hall Janitor	3,900.00	7,878.00
Treasurer	40,146.00	40,949.00
Veteran's Aide (.83/resident)	0.00	3,132.00
Water Meter Reader	900.00	800.00
Wetlands Agent	9,440.00	9,630.00
Zoning Enforcement Officer	7,552.00	7,704.00
	577,366.00	580,009.00

## ESTIMATED REVENUES

	<b>2015 - 2016</b>	<b>2016 - 2017</b>
	<b>ESTIMATED REVENUES</b>	<b>ESTIMATED REVENUES</b>
<b>Economic Development</b>		
OFFICE OPERATION	15,800.00	15,800.00
<b>Other</b>		
CEMETERIES	1.00	1.00
INSURANCE CO-PAY	20,000.00	22,770.00
INTEREST INCOME	2,300.00	4,300.00
RECREATION FEES	9,600.00	11,345.00
TELECOMMUNICATION PROPERTY	10,350.00	10,350.00
<b>Revenue Collectors</b>		
DELINQUENT MV SURCHARGE	4,000.00	5,000.00
INTEREST & TAX LIENS	80,000.00	75,000.00
<b>Selectmen's Office</b>		
AIRCRAFT REGISTRATION	270.00	270.00
AUTO DEALER & REPAIRERS	100.00	100.00
BLASTING/DEMO PERMITS	550.00	300.00
BUILDING PERMITS	15,000.00	15,500.00
DRIVEWAY PERMITS	105.00	105.00
ELECTRICAL/HEATING PERMITS	900.00	900.00
EXCAVATION PERMITS	1,000.00	1,000.00
INSPECTION FEES	5,500.00	5,500.00
LAND USE FEES	1,500.00	1,500.00
MISCELLANEOUS	100.00	100.00
NOTARY FEES	300.00	300.00
PA - 92-235	100.00	100.00
PISTOL PERMIT FEES	2,400.00	2,500.00
SUBDIVISION FEES	1,500.00	1,500.00
WETLAND FEES	1,000.00	1,000.00
<b>State</b>		
DISABILITY	1,126.00	1,116.00
DISTRESSED	4,467.00	3,643.00
ELDERLY PROGRAM	21,715.00	26,581.00
EMERGENCY HOMELAND SECURITY	3,000.00	0.00
LIBRARY GRANT	1,200.00	1,200.00
MASHANTUCKET PEQUOT	37,920.00	33,497.00
MRSA BOND DISTRIBUTION	24,398.00	24,398.00
MRSA SALES TAX SHARING	0.00	110,893.00
PILOT-STATE OWNED PROPERTY	5,520.00	132.00
VETERANS	985.00	2,022.00
Sub totals this page only	272,707.00	378,723.00

Continued

**Estimated Revenues - Continued**

<b>Revenue Sub-totals forward</b>	272,707.00	378,723.00
<b>Town Clerk Receipts</b>		
CONVEYANCE FEES	24,000.00	21,000.00
COPIES	7,100.00	7,100.00
DOG LICENSES	3,500.00	3,500.00
HISTORIC PRESERVATION FEES	550.00	550.00
HISTORIC PRESERVATION GRANT	3,000.00	3,000.00
LOCAL CAP. IMPROVEMENT PLAN	1,800.00	1,800.00
MARRIAGE LICENSES	110.00	110.00
MISCELLANEOUS	300.00	300.00
RECORD PRESERVATION	800.00	800.00
RECORDING FEES	20,000.00	20,000.00
SPORTS LICENSES	60.00	60.00
<b>TOTAL REVENUES</b>	<b>333,927.00</b>	<b>436,943.00</b>