

INSTRUCTIONS TO BIDDERS

Mail or deliver this entire completed bid package in a sealed envelope to be received no later than 2:00 PM on December 21, 2016.

TO: Town of Sterling
First Selectman's Office
1183 Plainfield Pike, PO Box 157
Oneco, CT 06373

To be noted on the outside of the envelope:

DO NOT OPEN UNTIL 2:00 PM on December 21, 2016.

Project # 136-104
Daniel Holdredge
219 North Sterling Road
Sterling, CT 06377

Mandatory pre-bid conference on

9:00 A.M. December 14, 2106

219 North Sterling Road
Sterling, CT 06377

NOTE: CONTRACTOR IS TO SUBMIT THE ENTIRE BID PACKAGE AND ANY ADDENDUM ISSUED. ALL BIDS MUST BE FILLED IN COMPLETELY. IT IS SUGGESTED THAT THE CONTRACTOR RETAIN A COPY OF THE ENTIRE BID PACKAGE.

ALL BIDS SHALL REMAIN IN EFFECT FOR FORTY-FIVE (45) CALENDAR DAYS AFTER THE RECEIPT OF BIDS.

CONTRACTOR'S BUSINESS NAME: _____

**AN AFFIRMATIVE ACTION/ EQUAL OPPORTUNITY EMPLOYER
WBE/ SBE/ MBE & SECTION 3 DESIGNATED BUSINESSES
ARE ENCOURAGED TO APPLY**

TOWN OF STERLING
GENERAL CONDITIONS

OWNER: Daniel Holdredge
ADDRESS: 219 North Sterling Road
Sterling , CT 06377

PROJECT: #136-104

1. The Contractor, unless otherwise specified, shall provide all labor, materials, tools, equipment, and related items, and pay all necessary taxes, fees, and permits necessary to complete all of his work as detailed on the attached scope of work.
2. All rehabilitation, alterations, repairs, or extensions shall be in compliance with all applicable codes of the Municipality. All electrical, heating, and plumbing work shall comply with the rules and regulations of the National, State and Local Codes. Before commencing work, contractors and/or subcontractors shall obtain all necessary permits.
3. The Contractor certifies that he has familiarized himself with the requirements of the specifications and plans and understands the extent and character of the work to be done, and inspected the premises and given his full attention to any and all areas with which he might become specifically involved. He must familiarize himself with all conditions relating to and affecting his work and bid.
4. The selected Contractor must, prior to contract signing, supply the Town of Sterling and the Owner with the original certificates of insurance for workers compensation insurance and general liability insurance with a broad form contractual endorsement with minimum limits of one million (\$1,000,000.00) dollars per occurrence for bodily injury and five hundred thousand (\$500,000.00) dollars per occurrence for property damage and Auto Liability insurance in accordance with State law. The Contractor shall indemnify and save harmless the Owner and the Town of Sterling under these policies, which shall list the Town of Sterling , its agents and the Owner as additional insured.
5. The Contractor agrees that all services offered by the Municipality through L. Wagner & Associates, Inc. (hereinafter referred to as the "Consultant"), which may affect the Contractor, are offered by the Municipality in order to assist in the project implementation and the necessary program compliance. The Contractor agrees to, upon review and acceptance of such services provided, indemnify, defend, save and hold harmless the Municipality and Consultant, their officers, agents and employees from and against any and all damage, liability, loss, expense, judgment or deficiency of any nature whatsoever (including, without limitation, reasonable attorney's fees and other costs and expenses incident to any suit, action or proceeding) incurred or sustained by Municipality or consultant which shall arise out of or result from consultant's performance in good faith of services pursuant to the Professional Services Contract. The Contractor agrees that the Consultant shall not be liable to the Contractor, its heirs, successors or assigns, for any act performed within the duties and scope of employment pursuant to Professional Services Contract.

6. All materials shall be new and of acceptable quality. All materials and work must be applied in accordance with the applicable manufacturer's latest instructions and specifications. All manufacturers' warranties are to be extended to the property Owner free and clear of all liens. Unless otherwise specified, all labor, material, and workmanship provided by the Contractor shall be guaranteed by the Contractor for a one (1) year period from the date of the Certificate of Completion. This guarantee shall be in addition to and not in limitation of, in lieu of, or modify any other guarantee that is due the property Owner from any manufacturer.
7. The Contractor shall repair or replace all work, materials, and equipment which are found to be defective during construction and the guarantee period. Repair shall include all damage to surrounding work caused by the failure and/or necessary for the repair or replacement of the defect. All repairs and replacements shall be performed at no additional expense to the Owner and shall be completed promptly after the Contractor receives notice of the defect.
8. The Contractor shall take all necessary measures and precautions to protect the surroundings from damage occurring due to performance of the work. If such damage occurs it will be repaired by the Contractor at no cost to the Owner.
9. The Contractor shall dispose of all debris and remove all material resulting from his work in accordance with local and State law. The Contractor shall police and maintain a clean and safe job site daily. All on-site maintenance relating to the performance of the work shall be the responsibility of the Contractor until the Certificate of Completion is issued. The project shall be maintained in a habitable and safe condition daily if the project is to remain occupied.
10. All work shall be neat and accurate and done in a manner in accordance with customary trade practices.
11. The Contractor shall not make any changes to the scope of work unless a change order is processed and fully executed by the property Owner and the Program.
12. The Owner may cancel this contract by _____ and not be liable to the Contractor or the Municipality. Should the Owner opt to cancel they must sign and send the attached cancellation notice, see Attachment A, to the Contractor, other wise the Owner shall issue a Notice to Proceed authorizing the contractor to commence with the proposed improvements. Should the Notice to Proceed not be issued prior to 10 consecutive calendar days from the date of the expiration date of the right to cancel then the Contract will become Null and Void.
13. The Contractor shall commence work under this contract prior to _____ and complete the work by _____.
14. If the Contractor is delayed at any time in the progress of the work by any act or neglect of the Owner or by any employee of the Owner, or by any separate Contractor employed by the Owner, or by changes ordered in the work or by labor disputes, fire, unusual delay in delivery of materials, transportation, adverse weather conditions not reasonably anticipatable, unavoidable casualties, or any causes beyond the Contractor's control, or by delay authorized by the Owner pending arbitration, or by

any other cause which justifies the delay, the contract time shall be extended by Change Order for such reasonable time as may be agreed upon by all parties. It shall be the responsibility of the Contractor to request and document in writing such extensions within three (3) calendar days.

15. In the event that the Contractor does not commence or pursue the work as hereinafter stated, then the Owner shall have the right to terminate this agreement and to hire a successor Contractor to perform the work. Any such termination shall be by certified mail to the address noted in this agreement, and shall be effective as of the date of mailing. Payments by the Owner in the event of termination shall be as follows:
16. The successor Contractor shall first be paid and then the terminated Contractor. Payments to the terminated Contractor shall be limited both as to those funds remaining after payment to the successor Contractor but shall not exceed the value of the work actually performed by the terminated Contractor. Further, should the total cost for work performed under this contract exceed the amount stated in this agreement due to the Contractor's termination, then the Owner shall have a cause of action against the terminated Contractor for any such additional cost.
17. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner his obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the Owner shall, thereupon, have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date of such termination. In such event, all unfinished work required by the Contractor under this Contract shall, at the option of the Owner, be completed or not.
18. The Contractor may request a maximum of _____ progress payments as work is completed in accordance with the attached specifications. The request shall be in the form of an itemized bill for that portion of work completed by the Contractor. Contractor shall provide notarized lien waiver upon receipt of payment. Contractor shall provide notarized lien waivers or proof of payment from first tier sub contractors and suppliers. ***Final payment is contingent upon the receipt of a signature of the respective inspector for which each permit was issued. The Contractor shall be responsible for obtaining the signatures and presenting them to the Owner to receive final payment.***
19. All claims or disputes between the Owner and Contractor arising out of or related to the work shall be resolved in accordance with Construction industry arbitration rules of the American Arbitration Association (AAA), unless the parties mutually agree otherwise. The Owner and Contractor shall submit all disputes or claims, regardless of the extent of the work's progress, to AAA. Notice of the demand for arbitration shall be filed in writing, with a copy to the other party to this Construction Agreement, and shall be made within a reasonable time after the dispute has arisen. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. If the arbitrator's award is in a sum which is less than that which was offered in settlement by the Owner, the arbitrator may award costs and attorney's fees in favor of the Owner. If the award of the arbitrator is in a sum greater than that which was offered in settlement by the Contractor, the arbitrator may award costs and attorney's fees in favor of the Contractor.

It is understood and agreed by the parties hereto that neither party will institute any form of legal action, including, but not limited to, attaching the assets of the other party, unless and until it has made a good faith attempt to have the dispute resolved in accordance with the provisions of this Section. Noncompliance with the conditions precedent constitutes a waiver of the right to assert said claim.

20. Section 3 of the Housing and Urban Development Act of 1968 applies to this contract if the amount of HUD assistance exceeds \$200,000 or the contract or subcontract exceeds \$100,000. The Contractor shall, to the maximum extent feasible, provide opportunities for training and employment in connection with this contract to low income persons residing in the PMSA relevant to the project location. The Contractor must make a good faith effort to fill any job vacancies and training opportunities with low income persons residing in the PMSA relevant to the project location. Where the preceding applies, contractors must comply with the following Section 3 Clause:
- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1791u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
 - B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
 - C. The Contractor agrees to send to each labor organization or representative of workers with which the Contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers representative of the Contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference shall set for the minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking application for each of the positions; and the anticipated date the work shall begin.
 - D. The Contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The Contractor will not subcontract with any subcontractor where the Contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
 - E. The Contractor will certify that any vacant employment positions, including training positions,

that are filled (1) after the Contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the Contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

21. The Contractor will not discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, sexual preference, national origin, or mental or physical disability during the performance of this agreement. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship, without regard to their race, color, creed, religion, sex, sexual preference, national origin or mental or physical disability. This provision will be inserted in all subcontracts for work covered by this agreement.

22. In the event of the Contractor's noncompliance with this equal opportunity clause or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further contracts in accordance with procedures authorized in Presidential Executive Order 11246, or by rule, regulations, or order of the Secretary of Labor or as provided by law.

23. The following applies to all contracts of \$10,000.00 or more: SECTION 402 VETERANS OF THE VIETNAM ERA. AFFIRMATIVE ACTION FOR DISABLED VETERANS AND VETERANS OF THE VIETNAM ERA. The Contractor will not discriminate against any employee or applicant for employment because he or she is a disabled veteran of the Vietnam era in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified disabled veterans and veterans of the Vietnam era without discrimination based upon their disability or veteran status in all employment practices such as the following: employment upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

24. The premises herein shall be occupied during the course of the construction work.

25. No officer, employee or member of the Governing Body of the Town of Sterling shall have any financial interest, direct or indirect, in this contract or the proceeds of this loan.

26. The Owner and/or Town retains the right to reject any or all bids or any part of any bid in part or in whole if deemed to be in the best interest of the Owner and/or Town.

27. Substitutions of materials from that specified are only allowed on an approved/equal basis. The

Contractor must submit written documentation of the substitute item or material for approval by the Owner and Program prior to making such substitution. Any items or material substituted by the Contractor without prior written approval of the Owner and Program will at Contractor's expense be replaced if it is determined not to be equal to the item or material specified. Any surrounding, adjoining, or dependent items affected by replacement of unequal substituted material shall also be replaced, reworked, and reinstalled at no cost to the Owner.

28. Bids shall contain prices for general categories of work and/or items as specified on the attached sheets. In the event of a discrepancy between prices listed in the specifications and those on the cost summary sheet, the prices listed on the specification for that section shall prevail. In the case of a mathematical error by the Contractor, the correct sum of the individual line items in the specifications (not in the cost summary) shall be the Contractor's bid.
29. All bids shall remain in effect for forty five (45) calendar days.
30. The Owner will supply all necessary power required by the Contractor at no additional cost to complete his work. Power shall be limited to the use of existing outlets and shall not exceed the existing capacity of the system. Power required over the capacity of the existing electrical system shall be the responsibility of the Contractor. Heating during construction shall be supplied by the owner.

ATTACHMENT A

Notice of Cancellation

«Date»

You may cancel this transaction without any penalty or obligation, within three business days from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within ten business days following receipt by the seller of your cancellation notice, and any security interest out of the transaction will be canceled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale; or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk. If you do make the goods available to the seller and the seller does not pick them up within twenty days of the date of the cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram to «Business_Name» at «Contractor_Address», «Contractor_CityStateZip», not later than midnight of «Contract_Cancel_Date».

I hereby cancel this transaction.

Signed

Date

Daniel Holdredge
219 North Sterling Road
Sterling, CT 06377
Project # 136-104

SEPTIC SYSTEM

General

Work in this section shall be governed by the Contract Documents. Contractor shall provide all labor, material, equipment, permits, taxes and fees necessary, as required to perform and complete the work specified herein and or as required by job conditions.

Conditions

1. The Contractor is to include in their bid price any and all costs associated with the work to be performed.
2. The Contractor shall incorporate all requirements as required by the Northeast District Department of Health into their bid.
3. The Contractor shall complete the attached permit form for use by the Northeast District Department of Health if their bid is accepted by the Owner.
4. The Contractor must submit with their bid a detailed plan showing the design and layout of proposed system.
5. The proposed system design must be approved by the Northeast District Department of Health prior to commencing work.
6. All work shall be completed in a workman-like manner according to customary trade practices.
7. Any alteration or deviation due to sub-surface conditions, such as ledge or boulder, will be addressed through a Change Order.
8. The Contractor is responsible to verify the existence of any water lines, gas lines or underground utility cable prior to excavation.
9. Any required fill, and the movement of said fill, shall be the responsibility of the Contractor.
10. Prior to final payment, Contractor shall provide a copy of the permit to discharge and an As-Built drawing.
11. The Contractor shall verify that no design conflicts exist with neighboring and adjacent properties.

Daniel Holdredge
219 North Sterling Road
Sterling, CT 06377
Project # 136-104

Procedures

1. The Contractor shall advise the Owner of the proposed location of new system so the Owner can transplant any vegetation that may be destroyed during the installation of the new system.
2. Excavate, and stock pile for reuse any existing top soil or loam that is suitable for re-use as finish grade material. No top soil is to be removed from the site.
3. Abandon existing septic tank and drywells in compliance with the requirements of the Connecticut Public Health Code
4. Provide and install a 1000 gallon, two compartment septic tank with outlet filter.
5. Provide and install a minimum of 495 square feet of Effective Leaching Area.
6. Contractor shall be responsible for the coordination, filing and obtaining of any exception, if necessary from the local Northeast District Department of Health.
7. Contractor shall be responsible for scheduling any and all inspections with the Northeast District Department of Health as required.
8. Contractor shall be responsible for the removal of any excess materials from the job site unless otherwise instructed by the owner.
9. Back fill and rough grade work area and disturbed areas removing stones, roots or other foreign matter. Grade septic area to shed surface water away or off septic area.
10. Redistribute any salvaged top soil or loam and add any additional material as required to provide 2"-3" of top soil to cover disturbed area. Rake area and grade to create finished surface for seeding.
11. Seed and hay disturbed area. Watering is the owner's responsibility.

COST: \$ _____

219 N. Sterling Rd

REPORT OF INVESTIGATION FOR SEWAGE DISPOSAL SYSTEM
 NORTHEAST DISTRICT DEPARTMENT OF HEALTH
 69 SOUTH MAIN STREET UNIT 4
 BROOKLYN, CT 06234
 (860) 774-7350

TOWN: Sterling
 STREET: 219 N. Sterling Road

FILE NO. 17000070 MAP# 3844 BLOCK 16 LOT 4 DEV LO

Observed By: Terre Bombard Soil Moisture:

Subdivision: 1 Additional Testing Repair: New Testing: Fill Check:

PERCOLATION TEST READINGS / RESULTS:

Hole#	Location	Depth:	Presoak/Hours	Min Percolation Rate Min/Inch	test_date
A	Near TP 1		36	2	9/21/2016
	Time	Reading			
	1:12	5.0			
	1:14	12.0			
	1:15	13.0			

OBSERVATION PITS:

GROUND WATER TABLE:

Pit#:	Location:	Slope	Depth	Ledge	Ground Water	Soil Moisture	Restrictive	test_date
1	Backyard		116					9/21/2016

Start Depth	End Depth	Description
0	7	Topsoll
7	25	Coarse Sand
25	116	Medium Sand/Gravel

OWNER HOLDREDGE, DANIEL

FILE# 17000070

LOCATION: 219 NORTH STERLING ROAD, STERLING MAP 3844 BLOCK 16 LOT: 4

SUBDIVISION: LOTS, ADDITIONAL TESTING: _____, REPAIR: X, NEW TESTING: _____

SPECIAL CONDITIONS

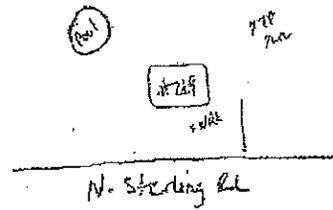
SYSTEM DESIGN LARGER THAN 2,000 G.P.D.....
HIGH GROUND WATER (LESS THAN 3
POSSIBLE SEASONAL HIGH GROUND WATER:.....
MIN. PERCOLATION RATE FASTER THAN 1
MIN. PERCOLATION RATE SLOWER THAN 30 MIN/IN...
NEARBY PUBLIC WATER SUPPLY WELL:.....

LIMITED USABLE
WATER COURSE, POND, WETLAND:.....
POSSIBLE SEASONAL FLOODING:.....
SHALLOW LEDGE (LESS THAN 5 FT):...
EXCESSIVE SLOPE (OVER 25%):.....
OTHER: _____

CONCLUSION

SUITABLE FOR SEWAGE DISPOSALX
INSTALLER'S PLAN REQUIRED.....X

LOCATION SKETCH



DESIGN RECOMMENDATIONS

A repair for a 3-bedroom home will require the following:

1. 1,000 gallon two compartment septic tank with outlet filter.
2. Effective Leaching Area: 495 Sq. Ft.
3. Maximum depth into grade not to exceed: 68 inches

Terre Bombard 9/26/16

INVESTIGATED BY: Terre Bombard

TITLE: RS

COPIES TO: APPLICANT: x

OTHER: Parent Sanitation



Northeast District Department of Health
69 South Main Street, Unit 4
Brooklyn, CT 06234

Phone: 860-774-7350 / Fax: 860-774-1308 / web: www.nddh.org
OFFICE HOURS: Monday - Friday, 7:00 a.m. - 4:00 p.m.

FILE APPLICATION "B"
(Site Investigation, Septic Plan Review & Permit Application)

PROPERTY LOCATION

TOWN: STREET #: STREET:
ASSESSOR'S MAP# BLOCK# LOT# DEV.LOT# UTILITY POLE#

PURPOSE OF APPLICATION: (Check all that apply)

SITE INVESTIGATION: PLAN REVIEW: PERMIT:
NO. OF LOTS: SIZE OF LOT(s): NO. OF BEDROOMS: WATER SUPPLY: Well or City
RESIDENTIAL or COMMERCIAL: SUBDIVISION: Yes No If yes, is it: NEW or EXISTING
NEW CONST: or REPAIR: SUBDIVISION NAME:
LOT SPLIT: Yes No Are there any easements?
YEAR BUILT:

OWNER INFORMATION

LEGAL OWNER:
MAILING ADDRESS:
TOWN: STATE: ZIP: EMAIL:
HOME PHONE: WORK PHONE: CELL PHONE:
APPOINTED AGENT FOR OWNER: AGENT ADDRESS
TOWN: STATE: ZIP: AGENTS PHONE:
SIGNATURE OF AGENT: DATE:
INSTALLER: INSTALLER ADDRESS:
SIGNATURE OF LEGAL PROPERTY OWNER: DATE:
PERSON TO CONTACT TO SCHEDULE FIELD TESTING: PHONE:

Any misrepresentation by the applicant on this form will cause this application to become void and render any fees paid non-refundable. In the event of application withdrawal by the applicant, NDDH reserves the right to retain a non-refundable processing fee. No services will be rendered until payment is received. Do not fax, return by mail.

Approval to Construct Permits are issued to a specific homeowner and installer, if either were to change, the permit will be voided and re-issued with the new licensed installer or home owner. Applicable permit fee will be assessed for re-issuance of the permit.

NDDH USE ONLY - FILE#

Site Investigation Fee: Receipt# Check# Date:
Add'l Testing Fee: Receipt# Check# Date:
Add'l Testing Fee: Receipt# Check# Date:
Plan Rev. Fee: Receipt# Check# Date:
1st Revision Fee: Receipt# Check# Date:
2nd Revision Fee: Receipt# Check# Date:
Septic Permit Fee: Receipt# Check# Date:
Standpipe Monitoring: Receipt# Check# Date:
Consultation Fee: Receipt# Check# Date:
Other Fee: Receipt# Check# Date:



Northeast District Department of Health
69 South Main Street, Unit 4
Brooklyn, CT 06234
Phone - 860-774-7350 / Fax - 860-774-1308
www.nddh.org

LETTER OF CONSENT

_____ (DATE)

To Whom It May Concern:

I, _____, legal property owner of:

Street: _____, Town: _____

Map #: _____, Block #: _____, Lot #: _____, Dev Lot N#: _____,

As recorded in the Town Assessor's Office, do hereby authorize :

to act as my agent and grant permission to apply for:

1. _____ Soil Testing
2. _____ Permit to Construct or Repair a Septic System
3. _____ Other: _____

In evaluating this application, I realize that the Northeast District Department of Health has relied on information provided by the applicant or agent. If such information subsequently proves to be false, deceptive, incomplete and/or inaccurate, service will be suspended and any permits issued will be revoked. I understand that a permit to construct is issued to a specific CT Licensed Installer, is the property of the installer, and is not transferable.

The undersigned swears that the information supplied in the completed application is accurate to the best of his/her knowledge and belief.

Signature of Legal Property Owner

Date

Telephone #

Signature of Appointed Agent

Date

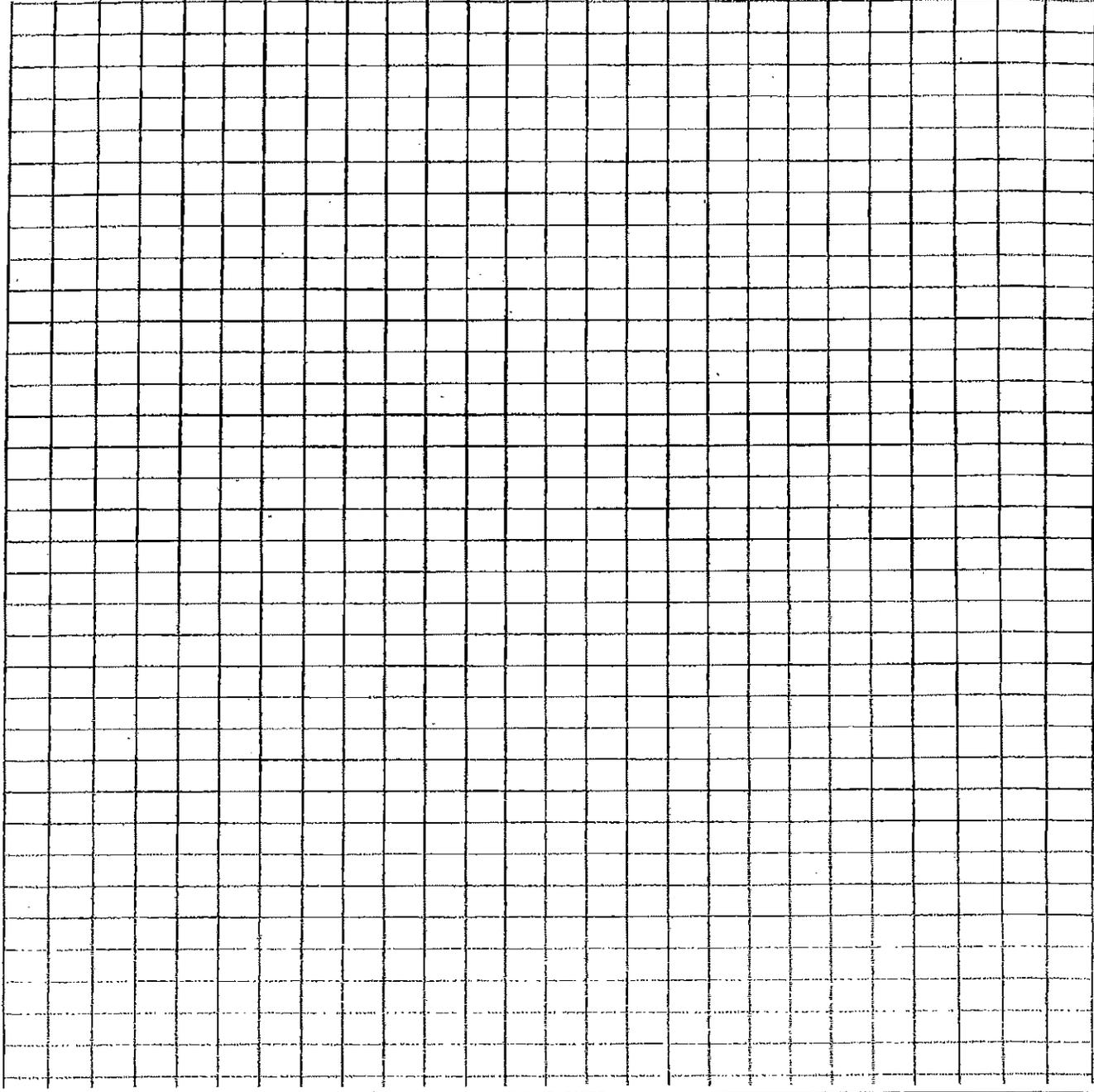
Telephone #

Letter_of_Consent_REV062207.doc

Address: _____

Town: _____

Repair Sketch



Each repair sketch shall include as a minimum: location of house sewer, septic tank, leaching system, property lines, building, watercourses, drains, wells and water service lines.

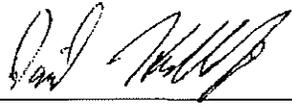
Daniel Holdredge
219 North Sterling Road
Sterling, CT 06377
Project # 136-104

PROPERTY OWNER VERIFICATION

I, the undersigned Owner(s) acknowledge that I have fully read and understand the attached project specifications. I understand this to be the scope of work and the extent of the repairs to be performed at the property location shown below.

*219 North Sterling Road
Sterling, CT 06377
Project # 136-104*

I understand that any revisions to these specifications changing the scope of work can be made only for unforeseen circumstances. This is for my protection and for providing a clear understanding to the contractor who will provide a quote for the proposed work.

DATE: 11-15-16 OWNER: 
Daniel Holdredge

Daniel Holdredge
219 North Sterling Road
Sterling, CT 06377

I, the undersigned Contractor agree to provide all labor, material, permits, taxes, insurance, equipment and related fees, necessary to complete the work as specified above for the property located at:

219 North Sterling Road
Sterling, CT 06377

All work will be performed in accordance to applicable codes.

Small, Minority, Women-Owned Business Concern Representation

The bidder represents and certifies as part of its bid/ offer that it --

(a) is, is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.

(b) is, is not a women-owned business. "Women-owned business enterprise," as used in this provision, means a business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.

(c) is, is not a minority business enterprise. "Minority business enterprise," as used in this provision, means a business which is at least 51 percent owned or controlled by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals. For the purpose of this definition, minority group members are (check the blocks applicable to you):

- | | | |
|---|--|---|
| <input type="checkbox"/> Black Americans | <input type="checkbox"/> Asian Pacific Americans | <input type="checkbox"/> Hispanic Americans |
| <input type="checkbox"/> Asian Indian Americans | <input type="checkbox"/> Native Americans | <input type="checkbox"/> Hasidic Jewish Americans |

(d) is, is not a bonafide Section 3 Company. "Section 3 company," as used in this provision, means that it meets the following definition:

1. 51% or more of the ownership of this company is owned by Section 3 residents, as defined by HUD.
2. Currently, at least 30% of the employees of the company are Section 3 residents, as defined by HUD.
3. At least 30% of the employees of the company were Section 3 residents, as defined by HUD, within three years of the date of first employment with this company.
4. I commit to subcontract at least 25% of the total value of this contract to Section 3 subcontractors, as these companies are defined above, and to provide the necessary evidence to substantiate this, prior to the award of contract.

Company Name: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

FEIN or _____ Exp. _____

SSAN#: _____ Contractor License # _____ Date: _____

Date: _____ Print Name: _____

Signature: _____

Total Bid Amount: \$ _____

Amount Written: _____

(This information must be submitted in order to have your bid considered responsive)