

September 17, 2014

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson, Kyle Collins, and Kara Fishman (6:15 p.m.)

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No Comment.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper, to approve the 9/10/2014 regular meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

a. Commission Vacancies (Alternate P&Z): No candidate for the Planning & Zoning Commission. J. Firlik made a motion, seconded by L. Cooper to table this item. All voted in favor of the motion.

J. Firlik made a motion, seconded by L. Cooper to move Unfinished Business, item f. Building Official Hours ahead of Unfinished Business, item b. All voted in favor of the motion.

f. Building Official Hours: R. Gray suggested that Building Official be available for office hours from 4:00 p.m. to 6:00 pm. one Wednesday per month. K. Collins proposed he could be available for office hours every Wednesday from 12:00 p.m. to 1:00 p.m. He stated that he is available by appointment to meet with any homeowner and presently meets with homeowners at their homes to do consultations. J. Gustavson asked what the morning schedule will be so people can be informed. K. Collins stated Monday, Tuesday, and Thursday he is in the office from 7:00 a.m. to 7:30 a.m. The office hours for the Building Official will be Monday, Tuesday, and Thursday, 7:00 a.m. to 7:30 a.m., and Wednesday from 12:00 p.m. to 1:00 p.m.

b. Excavation Ordinance: The Planning and Zoning Commission discussed holding a workshop later this month to discuss the Excavation Ordinance. L. Cooper made a motion, seconded by J. Firlik to table this item. All voted in favor of the motion.

c. Consider and Act on Classification & Compensation Study Bids: L. Cooper made a motion, seconded by J. Firlik to table the opening of the bids. All voted in favor of the motion.

d. Review of Electric Bill for Property Located at 50 Main Street, RP Jordan Center: Peter Capobianco of Hometown T&S Energy will be contacted to check out the heat exchanger to determine if it runs 24/7, and if so, why is it running?

e. Consider and Act on Insulating Property Located at 50 Main Street, RP Jordan Center: Penny Keith, Treasurer, submitted a report dated 9/11/2014 covering the period from October 2012 through January 2013 for review. No bids have been submitted to repair the fiberglass insulation that has been disturbed. J. Gustavson will contact Hometown T&S Energy and ask them to notify the Town before they deliver oil to allow Sharon Chviek, Economic Development Coordinator, time to read the meters for each tenant. L. Cooper made a motion, seconded by J. Firlik to table this item. All voted in favor of the motion.

New Business: None

Any Other Business: **Request for Refund of Excess Tax Payment:** Jeanne Deware, 35 Trimtown Road, North Scituate, RI 02857 for \$209.13. J. Firlik made a motion, seconded by L. Cooper to approve the request refund. All voted in favor of the motion.

Adjournment: L. Cooper made a motion, seconded by J. Firlik to adjourn at 7:03 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary