

August 27, 2015

**Call to order:** The monthly meeting of the Sterling Inland Wetland and Watercourses Commission (IW&WC) was called to order at 7:08 pm by Secretary Richard McGarry. Other member's present- Brad Herman, Jen Mossner, Maggie Camplin, and Alternate James Hawkins, Jr.

Member's absent- Roger Gibson, Kimberly Gunn, Robert McLevy, and Alternate Dori Cote.

Alternate J. Hawkins was seated for R. McLevy.

Staff present- Joe Theroux and Joyce Gustavson,

**Audience of Citizens:** None

**Additions to Agenda:** None

**Approval of Minutes:** J. Mossner made a motion, seconded by B. Herman, to approve the monthly meeting minutes of 07/23/2015 and the special meeting minutes of 8/6/2015 as written and presented. All voted in favor of the motion.

**Correspondence:** None

**Unfinished Business:** None

**New Business:** None

**Agents Reports:**

1. Violations: No new violations.

2. Other Issues: None

**Any Other Business:** J. Theroux asked the Commission members for input on whether or not to hold or cancel a meeting if there is no new business; if there is a violation, a meeting should be held to keep the Commission up-to-date. Discussion was held regarding the time frame in canceling a meeting due to lack of agenda items. J. Mossner stated that a policy should be in place stating that if the Commission has no applications or violations, a notice shall be posted, twenty-four (24) hours prior to the scheduled meeting. Discussion will continue at the next meeting.

**Adjournment:** J. Mossner made a motion, seconded by M. Camplin, to adjourn at 7:15 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary

Attest: \_\_\_\_\_  
Richard McGarry, Secretary