

October 27, 2015

Call to Order: The monthly meeting of the Sterling Planning and Zoning Commission was called to order at 7:37 p.m.

Roll was called: Dana Morrow-present, Frank Bood-present, Ross Farrugia-present, Chris Turner-present, Cindy Donall-present, Alternate Walter Moriarty-absent, Alternate Caren Bailey-present, and Alternate Paul Ezzell-absent.

Staff present-Jamie Rabbitt and Joyce Gustavson.

Audience of Citizens: None

Approval of Minutes: C. Donall made a motion, seconded by F. Bood to approve the meeting minutes of 9/22/2015 as written and presented. All voted in favor of the motion.

Correspondence: 1) D. Morrow read into the minutes a letter dated 10/14/2015 that he sent to W. Moriarty addressing his absence from the meetings and his intent on remaining as a Commission member or resigning (copy on file). J. Gustavson reported that W. Moriarty telephoned today stating that he would like to remain a Commission member and is trying to change his work schedule around.

Unfinished Business: None

New Business: None

Audience of Comments: None

Any Other Business:

D. Morrow asked for an update on the Re-Energy site. J. Rabbitt reported that the Town has not heard back from Renewable Ventures, LLC and Deepwater Wind also expressed interest in the site. J. Rabbitt also stated that many municipalities are being approached for solar arrays and municipalities have been writing RFPs (Request for Proposal).

D. Morrow made a motion, seconded by F. Bood to add Commission Calendar 2016 to Any Other Business to Come Before the Planning & Zoning Commission as Item b. and to move Item b. ahead of Item a. Commission Workshop – Application Timelines. All voted in favor of the motion.

b. Commission Calendar for 2016: J. Rabbitt reported that he is going to have a conflict attending Commission meetings on the fourth (4th) Tuesday of the month for 2016. Discussion was held on the Planner's availability. D. Morrow made a motion, seconded by F. Bood to move the Commission calendar for 2016 from the fourth (4th) Tuesday of the month to the third (3rd) Tuesday of the month and keep the meeting time at 7:30 p.m. All voted in favor of the motion.

a. Commission Workshop – Application Timelines: The tape was turned off at 7:52 p.m. and the Commission entered a workshop to discuss the application review process. No decisions will be made during the workshop training.

Adjournment: R. Farrugia made a motion, seconded by C. Donall to adjourn at 8:48 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary

Attest: _____
Christopher Turner, Secretary