

January 21, 2016

**Call to Order:** The monthly meeting of the Sterling Planning and Zoning Commission was called to order at 7:30 p.m.

Roll was called: Dana Morrow-present, Frank Bood-present, Ross Farrugia-present, Chris Turner-absent, Cindy Donall-absent, Alternate Walter Moriarty-absent, Alternate Caren Bailey-present, and Alternate Paul Ezzell-absent.

Staff present-Jamie Rabbitt and Joyce Gustavson.

**Audience of Citizens:** None

**Approval of Minutes:** F. Bood made a motion, seconded by C. Bailey to approve the meeting minutes of 10/27/2015 with a correction to Any Other Business, Item b. Commission Calendar for 2016 ...

Commission calendar for 2016 from the fourth (4<sup>th</sup>) Tuesday of the month to the third (3<sup>rd</sup>) “Thursday” instead of “Tuesday”. All voted in favor of the motion.

**Correspondence:** None

**Unfinished Business:** None

**New Business:**

**a. Consider and Act on 2016 Schedule of Meetings:** D. Morrow made a motion, seconded by F. Bood to approve the 2016 meeting schedule. All voted in favor of the motion.

**b. Election of Officers:** Nominations were opened for the position of Chairman. Dana Morrow was nominated for Chairman. There were no other nominations. R. Farrugia made a motion, seconded by F. Bood to elect D. Morrow as Chairman. All voted in favor of the motion. Nominations were opened for the position of Vice Chairman. Frank Bood was nominated for Vice Chairman. There were no other nominations. R. Farrugia made a motion, seconded by D. Morrow to elect F. Bood as Vice Chairman. All voted in favor of the motion. Nominations were opened for the position of Secretary. Chris Turner was nominated for Secretary. There were no other nominations. R. Farrugia made a motion, seconded by C. Bailey to elect C. Turner as Secretary. All voted in favor of the motion.

D. Morrow made a motion, seconded by F. Bood to close nominations. All voted in favor of the motion.

D. Morrow made a motion, seconded by R. Farrugia to vote on the slate of officers presented and elected. All voted in favor of the motion.

**c. Request by Dalmik Well Drilling Company for an Extension of 180 Days to File Mylars for a Two-Lot Subdivision for Property at 0 Church Street:** Greg Glaude of Killingly Engineering Associates submitted a letter dated 11/25/2015 on behalf of Dalmik Well Drilling Company pursuant to Connecticut General Statute 8-25, requesting an extension of one hundred eighty (180) days to record the final mylars for property located at 0 Church Street (copy on file). C. Bailey made a motion, seconded by F. Bood to grant an extension of one hundred eighty (180) days to 4/24/2016 to Dalmik Well Drilling Company for property located at 0 Church Street to file mylars. All voted in favor of the motion.

**Audience of Comments:** None

**Any Other Business:**

**a. Commission Workshop – Fees and Procedures:** The tape was turned off at 7:42 p.m. and the Commission entered a workshop to discuss fees and procedures. No motions or actions will be made during the workshop training.

**Adjournment:** D. Morrow made a motion, seconded by F. Bood to adjourn at 9:00 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary

Attest: \_\_\_\_\_  
Christopher Turner, Secretary