

February 10, 2016

The monthly meeting of the Sterling Board of Finance was called to order at 7:05 p.m. by Chairman David Shippee. Other members' present-Bruce Lindberg, Dale Clark, Neil Cook, and Neil Delmonico (7:09 p.m.). Absent members'-Robert Lassan.

Staff present-Russell Gray, Lincoln Cooper, John Firlik, and Joyce Gustavson.

Audience of Citizens: R. Gray reported that the General Assembly has adopted the FY 2016-2017 state budget and municipal aid would increase with the addition of a new line item for municipalities called "MRSA (Municipal Revenue Sharing Additional) Sales Tax Sharing". Sterling's estimate is \$110,893 for fiscal year 2016-2017. A special legislative session will be held to address implementation details of the state budget and the outcome of the special session could impact the revenue to the towns. J. Gustavson reported that she contacted CCM (Connecticut Conference of Municipalities) and was told that some towns are including the entire amount, some are including half the amount, and other towns, are not including anything in their budgets. By April 1, towns should have a clearer idea if the money will be allotted. R. Gray asked if this revenue should be included in the Selectmen's budget for FY 2016-2017. D. Shippee suggests omitting the revenue until we are sure.

Correspondence: None

Approval of Minutes: N. Cook made a motion, seconded by D. Clark to approve the minutes of the 12/9/2016 monthly meeting as written and presented. All voted in favor of the motion.

Unfinished Business:

a. **Tax Collector's Grand Ratebook Balance Sheet Report:** The reports for month ending 12/31/2015 and 1/31/2016 were submitted and reviewed.

b. **I.T. Upgrades for the Sterling Municipal Building:** D. Shippee reported that Dave Bourgoin of Flagship Networks, Inc., located in Shelton, CT did a walkthrough of the offices located at the Sterling Municipal Building, 1183 Plainfield Pike, Oneco and recommended the Town get the password for the servers from Savage Systems for inventory purposes. The Selectman's office has received the password in a sealed envelope. Before the Town can upgrade to the Nutmeg Network, the project will need to go out to bid. D. Shippee stated that the Town Hall needs to be compatible with the school. Discussion was held on forming a committee of three (3) people to look into upgrading the computer system.

New Business:

a. **Resolution Authorizing the First Selectman to Administer Fiscal Year 2015-2016**

Neglected Cemetery Account Grant: J. Gustavson reported that Sterling was awarded a \$2,000 Neglected Cemetery Account Grant to be used to remove tree limbs and debris, cut trees down on the outer perimeter and repair sunken grave sites at the Gallup Cemetery. State of Connecticut, Office of Policy and Management is asking the Board of Finance to submit a resolution authorizing the First Selectman to apply for an administer the grant. D. Clark made a motion, seconded by N. Cook to adopt the following resolution:

Resolution

BE IT RESOLVED THAT THE BOARD OF FINANCE authorizes the First Selectman, Russell M. Gray, to apply for, accept, and administer the Neglected Cemetery Account Grant Program.

All voted in favor of the motion.

b. Consider and Act on Budget Schedule for Fiscal Year 2016-2017: The tentative date for the Board of Education and the Board of Selectmen to present budgets to the Board of Finance is scheduled for the March 9, 2016 meeting at 7:00 p.m.

Other tentative dates that were discussed are as follows: The public hearing on Wednesday, April 27, 2016 at 7:00 p.m.; Town meeting on Wednesday, May 11, 2016 at 7:00 p.m. and the referendum on Wednesday, May 18, 2016 in the Town Hall Municipal Gym.

Any Other Business: Treasurer's Quarterly Report: The report was submitted and reviewed.

Adjournment: D. Clark made a motion, seconded by N. Cook to adjourn at 7:50 p.m. All voted in favor of the motion.

Attest: _____

Joyce A. Gustavson, Board of Finance Clerk