

March 21, 2016

The meeting of the Sterling Computer Assessment Committee was called to order at 7:00 p.m. by the Chairman of the Board of Finance, David Shippee.

Members' present-Adam Belesimo, Don Buell, & Ross Farrugia.

Staff present-Russell Gray and Joyce Gustavson.

Audience of Citizens: None.

Correspondence: D. Shippee passed out an outline of responsibilities for the committee to undertake, as well as, correspondence from Level 3 Communications and Flagship Networks, Inc.

New Business:

a. Establish Meeting Schedule (Date, Time, and Place): D. Buell made a motion, seconded by R. Farrugia to hold meetings the first (1st) and third (3rd) Wednesday of every month at 6:00 p.m. in the Meeting Room in the Town Hall Building, 1183 Plainfield Pike, Oneco, CT. All voted in favor of the motion.

b. Election of Officers (Chairman and Secretary): Nominations were opened for the position of Chairman: Adam Belesimo was nominated for Chairman. There were no other nominations. D. Buell made a motion, seconded by R. Farrugia to elect A. Belesimo as Chairman. All voted in favor of the motion. Nominations were opened for the position of Secretary. Don Buell was nominated for Secretary. There were no other nominations. R. Farrugia made a motion, seconded by A. Belesimo to elect D. Buell as Secretary. All voted in favor of the motion.

R. Farrugia made a motion, seconded by D. Buell to close nominations and to vote on the slate of officers presented and elected. All voted in favor of the motion.

c. Discussion of the Purpose of the Committee: D. Shippee explained the need for the committee is to assess the mishmash of computers at the Sterling Municipal Building and bring them from the nineteenth (19th) century to the twentieth (20th) century. The State of Connecticut uses the Nutmeg Network, a high speed broadband communication system for its internet services. The Town of Pomfret has upgraded their internet to the Nutmeg Network at a cost of approximately \$30 more per month and the server is ten times faster. If the Town changes to the Nutmeg Network, the home station is located at the Oneco Fire House and the cable to run the network would run from the Oneco Fire House to the Town Hall. The Town would have the option to lease the cable or purchase it outright. A. Belesimo asked what the underlying problem is, what is the deficiency, so we know when we have accomplished the goal. D. Shippee responded to be on the same page as the school; right now the school and the Town have a different financial package. D. Shippee stated that he would like to see the project be broken down into four segments; 1) Nutmeg Network, 2) Hardware updates, 3) Software updates, and 4) RFP's (Request for Proposal). The committee would like to set up meetings to meet with staff to assess the software of each program. Meetings will be scheduled April 6th, April 20th, and May 4th at 6:00 p.m. in groups of four (4).

Any Other Business: None.

Adjournment: R. Farrugia made a motion, seconded by D. Buell to adjourn at 8:25 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Administrative Assistant