

## **MOTOR VEHICLE CREDIT PROCEDURES**

**Taxpayers:** You may be entitled to a partial credit if a vehicle for which you are currently being taxed has been **sold, stolen, totally damaged, or removed and registered in another state** since 10/1/2019. You must provide proof to the assessor of the above events, and include vehicle make, year, VIN, and transaction date. All proof must be accompanied by a plate receipt from DMV indicating that the registration has been canceled, lost or stolen.

### **SOLD**

- 1) Bill of sale and DMV plate receipt. See 2nd page for bill of sale requirements.
- 2) Invoice showing trade-in credit and DMV plate receipt.
- 3) Receipt from a junk dealer and DMV plate receipt.
- 4) Copy of the transfer of title and DMV plate receipt.

### **STOLEN**

Insurance company statement that the vehicle was stolen and not recovered and owner must file a lost or stolen plate form with the DMV, since the plates are presumed stolen with the car.

### **DESTROYED**

A statement from the insurance company stating that the vehicle was totaled and DMV plate receipt. If the owner did not return the plate, then he or she must file a lost or stolen plate form with the DMV.

### **REMOVED AND REGISTERED IN ANOTHER STATE**

A copy of the registration showing the date the vehicle was registered outside of Connecticut, proof of residency, and DMV plate receipt. See 2nd page for how to return the plates by mail.

### **DEADLINES**

You have until 12/31/2021 to apply for a credit on a motor vehicle appearing on the 10/1/2019 Grand or Supplemental Lists, and until 12/31/2022 for vehicles on the 10/1/2020 Lists. The vehicles remain on the Grand Lists until proof such as that described above is provided.

**As explained on the front**, if a vehicle is sold, stolen, destroyed, or removed and registered in another state, you may receive a tax credit by supplying the necessary documentation. The percentages of credit are:

Month	% Reduction	Month	% Reduction
October	91.7	April	41.7
November	83.3	May	33.3
December	75.0	June	25.0
January	66.7	July	16.7
February	58.3	August	8.3
March	50.0	September	0.0

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**To reach DMV:**

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The telephone number for general information is (800) 842-8222 or (860) 263-5700

Online services and forms can be accessed at: <http://www.ct.gov/dmv/>

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**License plates no longer in use can be mailed to:**

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DMV  
60 State Street  
Wethersfield, CT 06109  
***Attn: Plate Return***

Include a written request to cancel the registration and indicate whether you would like a receipt. A receipt will be mailed to the address that is on file with DMV. If you have moved out of state you must enclose a self addressed stamped envelope for the receipt to be mailed to you.

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**What is a bill of sale and what elements *must* it contain?**

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A bill of sale is a document certifying that you have sold a specific item to someone else. The *necessary elements* are:

- \* Seller's name, address, and signature
- \* Purchaser's name and address
- \* Description of motor vehicle
  - Year
  - Make
  - Model
  - VIN
- \* Selling price and date sold

Please call the Assessor's Office with any remaining questions 860-564-3030 or visit <http://www.sterlingct.us/assessor.htm>