

**STERLING BOARD OF SELECTMEN**  
**2021-2022 Proposed Budget**  
**Cover Sheet**

As of 3/29/21

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**Summary**

	<b>2020-2021 Approved</b>	<b>2021-2022 Proposed</b>
<b>TOWN BUDGET TOTAL</b>	<b>2,849,409.00</b>	<b>2,955,489.00</b>
<b>ESTIMATED REVENUES</b>	<b>431,554.00</b>	<b>445,304.00</b>
<b>TOTAL TO BE RAISED BY TAXES</b>	<b>2,417,855.00</b>	<b>2,510,185.00</b>
<b>SCHOOL BUDGET TOTAL</b>	<b>8,255,286.00</b>	<b>8,255,286.00</b>
<b>ESTIMATED REVENUES</b>	<b>3,237,469.00</b>	<b>3,193,515.00</b>
<b>TOTAL TO BE RAISED BY TAXES</b>	<b>5,017,817.00</b>	<b>5,061,771.00</b>
<b>TOTAL</b>	<b>7,435,672.00</b>	<b>7,571,956.00</b>

# 2021-2022 Sterling Board of Selectmen Budget Proposal

As of 3/29/21

	ADOPTED 2020-21	PROPOSED 2021-22
<b><u>Board of Finance</u></b>		
51625-Recording Secretary		\$ 620
53100-Bookkeeping Services	\$ 2,000	
53400-Fixed Asset Services	\$ 5,650	\$ 5,650
53410-Audit Services	\$ 36,000	\$ 37,000
55400-Advertising & Legal Notices Legal notices for Annual Budget		\$ 3,000
55800-Mileage		\$ 500
<b><u>Board of Selectmen</u></b>		
51620-Part Time Payroll-Selectmen (2) Selectmen @ \$5762.00/ea	\$ 11,187	\$ 11,524
51625-Recording Secretary		\$ 1,500
53010-Professional Affiliations NECCOG Membership-\$4161.00 CCM Membership-\$1800.00 COST Membership-\$975.00 GFOA Membership-\$820	\$ 6,216	\$ 7,756
53200-Meetings		\$ 500
55500-Printing & Publication Newspaper subscription		\$ 500
55800-Mileage		\$ 500
<b><u>Administration</u></b>		
51610-Regular Payroll First Selectman Administrative Assist. Senior Center Meal Coordinator	\$ 151,112	\$ 107,681
51620-Part Time Payroll General Office Assist.	\$ 24,000	\$ 32,542
51625-Recording Secretary	\$ 5,000	
53400-Payroll Service-ADP		\$ 4,500
53510-Bookkeeping Update Infinite Visions-licenses		\$ 11,500
55400-Advertising & Legal Notices		\$ 2,000
55800-Mileage		\$ 2,500
<b><u>Assessor</u></b>		
51610-Regular Payroll	\$ 46,091	\$ 47,473
53010-Professional Affiliations Dues to state & county assoc.		\$ 400
53510-Data Processing	\$ 15,127	\$ 15,712
53520-Mapping-GIS	\$ 9,250	\$ 9,250
55400-Advertising & Legal Notices		\$ 150
55800-Mileage		\$ 300
56400-Pricing Books	\$ 2,000	\$ 1,700
<b><u>Revenue Collector</u></b>		
51620-Part Time Payroll	\$ 32,000	\$ 35,350
53010-Professional Affiliations Dues to state & county assoc.		\$ 300
53020-Legal Fees		\$ 500

Fees for uncollected accts due to Atty				
530200-Meetings		\$	100	
Windham Cty Mtgs & QDS Group Mtgs				
53220-Professional Development		\$	500	
Schooling				
53510-Data Processing	\$	9,047	\$	5,377
Quality Data Systems				
53900-Motor Vehicle Fee to State		\$	250	
55400-Advertising & Legal Notices		\$	4,000	
55500-Printing & Publications		\$	4,024	
Real Estate, Personal Property &				
MV bills, Del. Notices, Lien Notices				
55800-Mileage		\$	300	

**Treasurer**

51610-Regular Payroll		\$	47,473	
55800-Mileage		\$	800	
58100-Bank Fees	\$	6,000	\$	6,000

**Legal Counsel**

53020-Town Attorney		\$	10,000
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**Town Clerk**

51610-Regular Payroll	\$	46,091	\$	47,473
53010-Professional Affiliations			\$	450
Dues to state & county assoc.				
53220-Professional Development			\$	1,000
Schooling & seminars				
53400-Historic Preservation Grant	\$	5,500	\$	5,500
53510-Data Processing	\$	8,615	\$	8,615
Kofile-Indexing & Microfilm				
55400-Advertising & Legal Notices			\$	400
Audit report filing & Dog notice				
55800-Mileage			\$	400
56400-Vitals	\$	150	\$	150
56900-Dog Licenses Supplies	\$	61	\$	100
58100-State Dog Report	\$	2,000	\$	2,000

**Elections**

51620-Part Time Payroll	\$	9,100	\$	9,100
53010-Professional Affiliations				
Dues to state & county assoc.			\$	200
53200-Meetings				
54300-Equipment Maintenance	\$	5,000	\$	4,000
55400-Advertising & Legal Notices			\$	800
55500-Printing & Publications			\$	2,000
Printing ballots				
55800-Mileage			\$	200

**Land Use/Planning**

51620-Part Time Payroll	\$	8,800	\$	8,950
53400-Contractual-Town Planner			\$	10,000

**P&Z Commission**

51625-Recording Secretary			\$	800
53010-Professional Affiliations	\$	10,000		

53020-Legal Fees	\$	13,000	\$	10,000
55400-Advertising & Legal Notices			\$	2,000
55500-Printing & Publications	\$	4,000	\$	4,000
<b><u>ZBA</u></b>				
51625-Recording Secretary			\$	500
53220-Professional Development			\$	300
55400-Advertising & Legal Notices			\$	1,000
<b><u>Probate</u></b>				
53010-Professional Affiliations	\$	2,000	\$	2,000
<b><u>Inland Wetlands</u></b>				
51620-Part Time Payroll	\$	10,000	\$	10,000
51625-Recording Secretary			\$	1,000
53010-Professional Affiliations			\$	200
Dues to state & county assoc.				
53220-Professional Development			\$	300
Schooling				
55400-Advertising & Legal Notices			\$	2,000
Legal notices for applications				
<b><u>Economic Development</u></b>				
51620-Part Time Payroll	\$	6,453	\$	6,646
51625-Recording Secretary			\$	600
53020-Legal Fees			\$	1,500
53010-Professional Affiliations			\$	400
Dues to state & county assoc.				
53220-Professional Development	\$	11,825	\$	600
Schooling				
53400-Other Professional Services			\$	6,500
55800-Mileage			\$	200
56010-Office Supplies			\$	400
<b><u>Town Hall Expenses (Bldg)</u></b>				
51620-Part Time Payroll	\$	9,379	\$	9,657
Janitor				
53220-Professional Development	\$	7,500		
53300-Internet & Website Maint	\$	28,800		
53400-Contractual-Water Testing/qtrly			\$	600
54101-Refuse Removal			\$	1,440
54300-Heat & Air Conditioning	\$	9,000	\$	9,000
54301-Building Maintenance	\$	13,000	\$	13,000
55301-Postage	\$	7,000		
55400-Advertising & Legal Notices	\$	9,000		
55500-Printing & Publication	\$	2,000		
55800-Mileage	\$	7,000		
56220-Electricity	\$	15,000	\$	14,500
56225-Telephone & Internet	\$	9,000	\$	9,000
56240-Fuel Oil	\$	32,000	\$	32,000
56900-Office Supplies	\$	16,000		
<b><u>Central Supplies</u></b>				
53300-IT Service			\$	24,000
IT Service				
Website License				

Microsoft Licensing		
Zoom & Otterai.com		
53900-Equipment Rental		\$ 4,800
Copy Machines		
55301-Postage		\$ 7,000
56010-Office Supplies		\$ 16,000

**Bd Assessment Appeals**

51620-Part Time Payroll	\$ 900	\$ 900
53220-Professional Development		
Schooling		\$ 150
55400-Advertising & Legal Notices		\$ 350

**Intercept Program**

53900-Paramedic Intercept Program	\$ 7,800	\$ 7,800
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**Building Department**

51620-Part Time Payroll	\$ 13,778	\$ 14,191
53010-Professional Affiliations		\$ 400
Dues to state & county assoc.		
53220-Professional Development		\$ 500
Schooling		
55500-Printing & Publications		\$ 500
Printing of Bldg permits & CO's		
55800-Mileage		\$ 1,350

**Animal Control**

53010-Animal Control Program	\$ 11,907	\$ 11,914
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**Fire Marshal**

51620-Part Time Payroll	\$ 5,000	\$ 6,000
53010-Professional Affiliations		\$ 500
Dues to state & county assoc		
53220-Professional Development		\$ 500
Schooling		
56400-Books		\$ 500
Awards		\$ 300
Fire safety week awards		

**Civil Preparedness**

51620-Part Time Payroll		\$ 2,400
55500-Printing & Publications		\$ 500
56010-Office Supplies		\$ 500
56220-Electricity		\$ 500
56225-Telephone & Internet		\$ 960

**Hwy-Roads & Bridges**

51610-Regular Payroll	\$ 142,808	\$ 93,642
(2) Laborers		
51620-Part Time Payroll		\$ 111,358
Mechanic		
(2) part time helpers		
(1) part time-Mowing		
53400-Contractual	\$ 20,000	\$ 20,000
54300-Equipment & Truck Repairs	\$ 8,000	
54425-Tree Removal	\$ 10,000	\$ 17,000

54440-Equipment Rental		\$	4,000
54500-Road Resurfacing	\$ 185,000	\$	196,000
54501-Roads & Bridges	\$ 6,000		
56220-Electricity-Street Lights	\$ 4,000	\$	4,000
56290-Traffic Control Safety		\$	4,000
Traffic Signs, Cones & Barriers			
Employee Safety Equipment		\$	1,000

**Engineering**

53010-Engineering	\$ 30,000	\$	32,000
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**Snow Removal**

51630-Overtime Payroll		\$	4,000
53400-Contractual	\$ 86,000	\$	86,000
54300-Equipment Maintenance	\$ 8,000	\$	6,000
56248-Sand	\$ 45,000	\$	15,000
56249-Winter Salt		\$	30,000
56470-Snow Plow Blades		\$	2,000

**Hwy Equipment Maint.**

54300-Equipment & Truck Repair		\$	6,500
56010-Equipment Maintenance		\$	1,000
56100-Hand Tools		\$	500
56260-Gasoline		\$	700
56262-Motor Oil		\$	750
56263-Paint & Paint Supplies		\$	750

**Transfer Station**

55010-Transfer Station	\$ 76,550	\$	77,600
55200-Insurance		\$	2,400
Town's portion of LAP Coverage			

**Transit District**

55990-Transit District	\$ 2,823	\$	2,824
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**Cemeteries**

53400-Care of Soldiers Graves	\$ 550	\$	550
58263-Cemetery Association	\$ 250	\$	250

**Highway Garage (Bldg)**

54301-Building Repair	\$ 3,000	\$	3,000
56010-Custodian Supplies	\$ 2,000	\$	2,000
56220-Electricity	\$ 3,000	\$	3,000
56225-Telephone & Internet	\$ 380	\$	450
56241-Propane-Heat (garage)	\$ 12,500	\$	12,500

**Community Programs**

58252-NDDH	\$ 21,735	\$	26,474
58253-Day Kimball Homecare	\$ 4,000	\$	4,000
58254-QVSCC	\$ 1,000	\$	1,000
58255-Quinebaug Valley Youth Services	\$ 3,411	\$	3,411
58256-United Services	\$ 2,169	\$	2,169
58257-Eastern Ct. Conservation Agency	\$ 500	\$	500
58259-Sexual Assault Crisis Center	\$ 1,000	\$	1,000
58261-TVCCA	\$ 1,000	\$	1,000
58262-Last Green Valley	\$ 500	\$	500

58263-Access Agency	\$	1,000	\$	1,000
58265-Agricultural Commission	\$	500	\$	500
58266-Sterling Family Day			\$	500
<b><u>Library</u></b>				
58250-Library Services	\$	79,380	\$	79,380
<b><u>Recreation Programs</u></b>				
51620-Part Time Payroll	\$	84,670	\$	84,710
53010-Professional Affiliations			\$	110
54102-Portable Toilets	\$	1,200	\$	1,200
54303-Grounds Facilities	\$	12,600		
55800-Mileage	\$	1,300	\$	1,300
56010-Office Supplies	\$	2,160	\$	2,050
56100-Sports Supplies	\$	1,100	\$	1,100
Programs			\$	10,200
<b><u>Recreation-Parks &amp; Grounds</u></b>				
51620-Part Time Payroll			\$	3,500
54101-Refuse Removal			\$	700
Bldgs & Grounds			\$	2,300
<b><u>Memorial &amp; Veterans</u></b>				
55600-Memorial & Veterans Day	\$	1,100	\$	1,100
<b><u>Debt Service</u></b>				
58300-Financial Advisor	\$	500	\$	500
58310-Principal bond	\$	630,000	\$	640,000
58320-Interest bond	\$	190,500	\$	152,400
<b><u>Capital</u></b>				
57150-Revaluation	\$	9,303	\$	9,303
57200-Facilities Maintenance	\$	10,000	\$	10,000
57320-Buses & Vans	\$	135,000	\$	90,000
57340-Technology/Hardware	\$	30,000	\$	30,000
57370-Emergency	\$	1,500	\$	1,500
<b><u>Employee Benefits</u></b>				
52200-SS & Medicare/Employer Portion	\$	51,625	\$	54,250
52300-Retirement Contributions/Employer	\$	20,000	\$	20,000
52600-Unemployment	\$	2,500	\$	2,500
52800-Medical, Dental & Vision Insurance	\$	141,000	\$	153,230
52801-Life Insurance	\$	480	\$	600
<b><u>Municipal Insurance</u></b>				
55200-Municipal Insurance	\$	53,198	\$	57,000
<b><u>Teachers Retirement</u></b>				
Teachers Retirement	\$	14,003	\$	-
<b>Total</b>	<b>\$</b>	<b>2,863,134</b>	<b>\$</b>	<b>2,955,489</b>

## 2021-2022 Sterling BOS Estimated Revenues

As of 3/29/21

	ADOPTED 2020-21	PROPOSED 2021-22
PROPERTY TAXES:		
PRIOR TAXES	\$ 100,000	\$ 100,000
INTEREST/LIENS	\$ 65,000	\$ 65,000
ATTORNEY FEES	\$ -	
MOTOR VEHICLE FEES	\$ 6,000	\$ 6,000
TOTAL TAXES	\$ 171,000	\$ 171,000
STATE OF CONNECTICUT:		
MASHANTUCKET GRANT	\$ 24,317	\$ 24,317
PILOT STATE PROPERTY	\$ 2,904	\$ 2,904
TAX RELIEF-DISABILITY	\$ 900	\$ 900
CIRCUIT BREAKER		
VETERANS LOSS	\$ 2,400	\$ 2,400
MOTOR VEHICLE FINES	\$ 300	\$ 300
CONTINGENCY NEEDS-SIDEWALK		
TELEPHONE TAX	\$ 7,785	\$ 7,785
DISTRESSED MUNICIPALITY	\$ 24,398	\$ 24,398
TOTAL STATE OF CT	\$ 63,004	\$ 63,004
OTHER REVENUES:		
INTEREST-INVESTMENTS	\$ 35,000	\$ 35,000
RET'D CK FEES	\$ 100	\$ 100
RECREATION FEES	\$ 48,500	\$ 55,800
PISTOL PERMITS	\$ 1,750	\$ 2,100
TOWN CLERK FEES	\$ 17,000	\$ 20,000
CONVEYANCE TAX	\$ 26,000	\$ 26,000
NOTARY	\$ 150	\$ 200
MARRIAGE LICENSES	\$ 300	\$ 300
SPORT LICENSES	\$ 50	\$ 50
MISC. INCOME	\$ 600	\$ 600
COPIER FEES	\$ 7,010	\$ 7,010
AIRCRAFT REGISTRATION	\$ 360	\$ 360
BUILDING PERMITS	\$ 19,800	\$ 24,500
PA 92-235	\$ 100	\$ -
DEMOLITION PERMITS	\$ -	\$ -
DRIVEWAY PERMITS	\$ 105	\$ 105
FIRE MARSHAL FEES	\$ 700	\$ 750
PLANNING & ZONING FEES	\$ 1,750	\$ 3,875
SUBDIVISION FEES	\$ 250	\$ 100
WETLANDS FEES	\$ 1,250	\$ 1,300
INSPECTION FEES	\$ 4,000	\$ 2,000
EXCAVATION PERMITS	\$ 750	\$ 750
ECONOMIC DEVELOPMENT	\$ 11,825	\$ 10,200
VITALS SURCHARGE	\$ -	\$ -
TWN CLK-COMM INVST GRANT	\$ 1,200	\$ 1,200



TOWN CLERK-LOCIP	\$	1,600	\$	1,600
TOWN CLK. FUND RESERVED	\$	-		
TOWN CLK PRES. RESERVED	\$	900	\$	900
INSURANCE DIVIDEND	\$	8,000	\$	8,000
MISC GRANTS	\$	5,500	\$	5,500
DOG LICENCES/FEEES	\$	3,000	\$	3,000
TOTAL OTHER REVENUES	\$	197,550	\$	211,300

TOTAL REVENUES	\$	431,554	\$	445,304
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