

## Questions regarding the Sterling Town Hall Security System RFP

Thursday, September 1, 2022

1) Is there a list of points of entry to the building?

Answer: Not a formal list, but a building floor plan will be distributed with these answers

2) Is the current alarm system tied into an existing communications system?

Answer: Yes, there is an existing cellular communication connection with an apparently unused backup wired phone line.

3) Are there currently security cameras in place?

Answer: No.

4) How many cameras are desired as part of the bid?

Answer: The bid lists a need for 26 total cameras, combined inside and outside. Desired camera locations will be marked on the building floor plan

5) How many access-control points are desired?

Answer: Two – one each at the main exterior door to Town Hall and one at the main exterior door closest to the gym

6) What type of access control system is preferred?

Answer: This should be proposed by the consultant/contractor. Currently, the Town uses a basic keyed entry system, which is insufficient. Key card, fob, etc. should be part of the recommendation

7) Will a performance bond be required of the contractor?

Answer: Yes. The Board of Selectmen will set the bond amount and format during contracting, but it is expected that the bond amount will be sufficient to cover the cost of the installation.

8) Will the new security cameras be incorporated into the existing building Information Technology system?

Answer: Ideally, yes. The Town contracts with Savage Systems in Putnam for IT support. Integration into their network would be preferred.

9) Does the town want hourly controls on the controlled-access doors?

Answer: Yes. The doors should be able to be set to auto lock at certain hours and remain open at other times

10) Is there an estimated budget value you are willing or able to share at this time?

Answer: No budget has been established

11) Can electronics panel locations around the building be indicated on the building plans?

Answer: Yes.