

**Town of Sterling
INVITATION TO BID
ROOFING REPLACEMENT
AT 215 Main Street
DPW Garage**

To provide labor, materials, equipment and all else necessary for **DPW Roofing Replacement 2024** as detailed in the attached specifications.

NOTES:

1. Bidders are to complete all requested data on the last page of the Invitation to Bid and must return this page and the Proposal page with their bid.
2. Bid proposals are to be submitted in a sealed envelope and clearly marked **DPW Roofing Replacement 2024** on the outside of the envelope.
3. It is the sole responsibility of the bidder to see that the bid is received by the Sterling Administrative Office prior to the time and date noted. Bid proposals are not to be submitted via email or fax.

The Town of Sterling is seeking competitive bids from qualified contractors to provide and install as necessary materials, labor tools, and equipment to **Reroof DPW Garage** located at 215 Main Street, Sterling CT. 06377 with Metal Roofing.

REQUIREMENTS

- a. Any size or estimate of quantities are approximate and are not guaranteed in any respect. The Town reserves the right at all times to increase or decrease the amount of work if deemed in its best interest.
- b. Price is to include all labor, material, tools, equipment, plans, mobilization, permits, insurances, etc. required to properly complete these services.
- c. The successful bidders **MUST** secure all required licenses and permits (local, state, federal) prior to commencing work on the site.
- d. Upon Award, all bidding documents shall constitute a legal contract including but not limited to the following; Bid Invitation.

SPECIFICATIONS

All pertinent details of the project will be provided at the walk through.

CANCELLATION

The Town reserves the right to cancel the contract due to failure to keep to a schedule or for unsatisfactory job performance. The Town will provide ten (10) day's advance notification of such cancellation.

Sterling DPW Reroofing Garage - Town of Sterling 2024

Date Submitted:

Bidder:

Doing Business As (Trade Name)

Address:

Town, State, Zip

Name and Title Printed

Signature

Telephone

E-Mail

Town of Sterling
Instructions for Bidders
Terms and Conditions of Bid

BID PROPOSALS

Bid proposals are to be submitted in a sealed envelope and clearly marked on the outside **DPW Roofing Replacement 2024**. Bid proposals are to be in the office of the First Selectmen 1183 Plainfield Pike, Oneco, CT 06373 prior to date and time specified.

RIGHT TO ACCEPT/REJECT

After reviewing all factors, terms, and conditions, including price, the Sterling Board of Selectmen reserves the right to reject any and all bids, or any part thereof, or waive defects in same, or accept any proposal deemed to be in the best interest of the Town of Sterling.

QUESTIONS

Questions concerning conditions, bidding guidelines and specifications should be directed in writing to :
Lincoln A. Cooper - lcooper@sterlingct.us

First Selectmen – Town of Sterling

PRICES

Prices quoted must be firm, for acceptance by the Town of Sterling, for a period of ninety (90) days. Prices shall include all applicable duties. Bidders shall be required to deliver awarded items at prices quoted in their original bid.

PERMITS

The contractor will be responsible for securing all necessary permits, state and local, as required by the Town of Sterling. The Town will waive its application and permit fees for Town of Sterling projects.

INSURANCE

The Contractor shall not commence any work under the Contract until all insurance required by this section has been obtained and Certificates of Insurance and any other evidence of required coverage requested by the Town, including a copy of the policy itself, have been received and approved by the Town. Comprehensive liability insurance policy for \$1,000,000.00 for each occurrence, \$2,000,000.00 general aggregate, naming the Town as a certificate holder.

HOLD HARMLESS

Contractor shall defend, indemnify, and hold harmless the Town of Sterling, its officers, employees, agents, or volunteers, from and against any and all claims and demands of any nature for any loss, damage or injury which any person may suffer by reason, or in any way arising out of this Agreement, unless caused by the sole negligence of the Town.

REFERENCES

Provide reference details of most recent similar scope projects performed.

REFERENCE

Name of Company _____ Phone _____

Contact Person _____ Cell _____

Company Address _____

Email Address _____

Project, Locations, & Date Completed

REFERENCE

Name of Company _____ Phone _____

Contact Person _____ Cell _____

Company Address _____

Email Address _____

Project, Locations, & Date Completed

REFERENCE

Name of Company _____ Phone _____

Contact Person _____ Cell _____

Company Address _____

Email Address _____

Project, Locations, & Date Completed
