

June 11, 2014

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The monthly meeting of the Sterling Board of Finance was called to order at 7:10 p.m. by Chairman David Shippee. Other members' present-Bruce Lindberg, Dale Clark, and Neil Cook. Absent-Robert Lassar and Neil Delmonico. Staff present-Russell Gray, Lincoln Cooper, John Firlik, and Judy Lincoln. Also present-Marlene Cook.

Audience of Citizens: No Comments.

Correspondence: None

Approval of Minutes: D. Clark made a motion, seconded by B. Lindberg, to approve the minutes of the April 9th monthly meeting, April 23rd special meeting, and the May 14th public hearing and special meeting as written and presented. All voted in favor of the motion. Questions were raised on the regular meeting minutes for May.

Unfinished Business:

a. **Tax Collector's Grand Ratebook Balance Sheet Report:** Report was submitted for review.

b. **Treasurer's Quarterly Report:** Report submitted for review.

d. **Report on Internal Controls Framework:** D. Shippee reported that he may have found someone to do this along with updating Employee Handbooks, Personnel Policies, audit of staff, job descriptions, grant writing and implementation, safety manuals, etc.

Randi of Randi Frank Consulting, LLC will be at the Town Hall on Thursday June 19th at 2:30 p.m. for a consultation. D. Shippee called for a Tri-Board Meeting to be held for that date and time.

New Business:

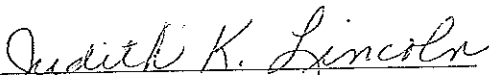
a. **Business Manager:** D. Shippee reported that the Selectmen and Board of Finance will form committee to research the business manager possibility in September

Any other business: 1) R. Gray First Selectman reported that they have eliminated the 1½% wage increases, increased the insurance co-pay from 5% to 15%, and eliminated the positions of Assistant Revenue Collector, Clerical Assistant, and Assistant Town Clerk.

J. Lincoln questioned only the 1½% wage increases when the Board of Finance recommended all increases. Discussion held. The Board of Finance directed that all increases are to be eliminated.

2) Discussion held on setting up a mass e-mail system for town notices and information. Also discussed was a setting up a Town Facebook page, coverage in the Reminder Newspaper and getting the website fixed.

Adjournment: N. Cook made a motion, seconded by D. Clark, to adjourn at 7:47 p.m. All voted in favor of the motion.

Attest: 
Judith K. Lincoln, Administrative Assistant