

April 11, 2018

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson.

Also present-Betsy Chamberland, Neil & Marlene Cook, and David Shippee (6:01 p.m.)

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No comment.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper to approve the 4/4/2018 meeting minutes, and the 4/9/2018 special meeting minutes as presented. All voted in favor of the motion.

L. Cooper made a motion, seconded by J. Firlik to add Excavation Application for Sterling Materials, LLC (South) for property located at 258 Newport Road to New Business, Item d. All voted in favor of the motion.

Unfinished Business:

**a. Retrofit Lighting at the Sterling Municipal Building, 1183 Plainfield Pike:** No new information. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

**b. Commission Vacancies (Zoning Board of Appeals and Agricultural Commission):** No new information for the Zoning Board of Appeals vacancy and no candidate for the Agricultural Commission. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

**c. Special Town Meeting to Approve the Expenditure not to Exceed \$500,000 from the Town's General Fund Balance to the Sewer Authority for Safety Upgrades and Maintenance Repairs:** The Special Town Meeting is scheduled for tonight at 6:30 p.m. at the Sterling Municipal Building, Room #15, 1183 Plainfield Pike, Oneco, CT to vote to approve the expenditure not to exceed \$500,000 for safety upgrades and maintenance repairs to the Sanitary Sewer Pump Station located at 304 Sterling Road, Sterling, CT.

**d. Special Town Meeting for Annual Report:** The Annual Town Meeting is scheduled for Wednesday, 4/25/2018 at 6:00 p.m. in Room #15 at the Sterling Town Hall Municipal Building, 1183 Plainfield Pike, Oneco, CT to act on the reports of the town, authorize borrowing for the ensuing year, and designate banks for town depositories.

**e. Treasurer's Position:** Discussion was held on how to advertise the position of Treasurer. L. Cooper made a motion, seconded by J. Firlik to advertise for a part-time Treasurer/Human Resource Manager instead of a Business Manager/Human Resource Manager. All voted in favor of the motion. The position will be advertised in the Norwich Bulletin and the Turnpike Buyer.

**f. 2018-2019 Proposed Selectmen's Budget:** The Board of Selectmen's proposed 2018-2019 budget will be presented to the Board of Finance at 7:00 p.m. tonight.

**g. 2018-2019 Local Capital Improvement Plan (LoCIP):** The Board of Selectmen's 2018-2019 Local Capital Improvement Plan (LoCIP) will be presented to the Board of Finance at 7:00 p.m. tonight.

**h. Excavation Application for Tilcon Connecticut, Inc. for 0 Sterling Road (Route 14):** This application has been referred to the Sterling Planning & Zoning Commission for review.

**i. Shared Finance Director with Town of Plainfield:** R. Gray stated that he, L. Cooper, and J. Gustavson met with the Town of Plainfield's First Selectperson, Cathy Tendrich and Finance Director, Kelly Vachon to discuss sharing their Finance Director for five (5) hours per week to assist us upon the hiring of a new treasurer. K. Vachon and C. Tendrich will submit a proposal to the Board of Selectmen. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

New Business:

**a. Resignation of Patricia McManus, LLC:** R. Gray reported that Penny Keith, Treasurer, received a letter dated 4/1/2018 from Patty McManus of Patricia McManus, LLC, cancelling her bookkeeping services contract with the Town of Sterling, effective 6/30/2018. R. Gray spoke to P. McManus and she didn't think we would need her services any longer, but we could call her. J. Firlik made a motion,

seconded by L. Cooper to accept Patty McManus' resignation with regrets. All voted in favor of the motion.

**b. Consider & Act on Application for Driveway Construction Permit for 755 Margaret Henry Road:** Peter Thurlow, member of Hilltop Contractors, LLC has submitted an application for a driveway construction permit dated 3/19/2018. J. Firlik made a motion, seconded by L. Cooper to approve driveway construction permit #18-01 for property located at 755 Margaret Henry Road. All voted in favor of the motion.

**c. Board of Selectmen's Quarterly Report:** The Board of Selectmen's quarterly report for the period ending 3/31/2018 was submitted and reviewed.

**d. Excavation Application for Sterling Materials, LLC (South) for 258 Newport Road:** Bruce Woodis of KWP Associates, Inc. submitted an excavation application of behalf of Sterling Materials, LLC (south) for property located at 258 Newport Road for the removal of approximately 500,000 cubic yards of sand and gravel from 17.6 acres. L. Cooper made a motion, seconded by J. Firlik to refer the Excavation Application for Sterling Materials, LLC (south) for property located at 258 Newport Road to the Planning & Zoning Commission and to the Inland Wetland Agent for review. All voted in favor of the motion.

Any Other Business: None

Adjournment: L. Cooper made a motion, seconded by J. Firlik to adjourn at 6:16 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary