

September 26, 2018

Call to Order: The special meeting of the Sterling Water Pollution Control Authority was called to order at 6:00 p.m.

Members' Present- Neil Cook, Russell Gray, and C. Peter Rabbitt.

Members' Absent- Lincoln Cooper and John Firlik.

Staff Present-Dale Boisselle.

Audience of Citizens: None

Approval of Minutes: R. Gray made a motion, seconded by P. Rabbitt to approve the 6/20/2018 meeting minutes. All voted in favor of the motion.

Unfinished Business:

- a. Sewer Infiltration: D. Boisselle reported that the Treasurer has not received a bill for overages from the Town of Plainfield since March of 2018. There was a brief discussion regarding the likelihood of overages due to the heavy rain this month. R. Gray made a motion, seconded by N. Cook to table this item to the next meeting. All voted in favor of the motion.
- b. Water System Issues: No new information.
- c. Water Utility Coordinating Committee (WUCC) Update: This Committee is no longer holding regularly scheduled meetings. P. Rabbit made a motion, seconded by N. Cook to remove this item from the agenda. All voted in favor of the motion.
- d. Sewer Pump Station: R. Gray reported that the work has begun on the project. The concrete pad is poured for the electronic control box and the trench is in place for the conduit that will hold the new wiring.

New Business:

- a. Quarterly Report from Treasurer: This report covering 4/1/18-6/30/18 showed the Sewer Authority gained \$36,159.53 and the Water Company lost \$12,723.33. The report also contained the full fiscal year results for FY 7/1/17-6/30/18 showing that the Sewer Authority lost \$18,188.07 and the Water Company lost \$44,600.33. As of 6/30/18 Sewer owes General Fund \$170,000.00 and Water owes General Fund \$20,000.00.
- b. Estimation Letters for Meter Issues: Discussion was held regarding the many meters that are no longer working or have touch pads that need repair. The Revenue Office has sent out requests for customers to schedule appointments to get repairs completed in the past, however, the vast majority of customers have not responded. There was discussion regarding what is the best approach to get customers to schedule appointments to get these issues corrected. P. Rabbitt made a motion, seconded by N. Cook, to bill customers that require services from WhiteWater, Inc. an estimated amount of \$150.00 per quarter with an enclosed letter that explains that once the work has been completed and the actual usage determined the bill will be adjusted to actual usage. All voted in favor of the motion.
- c. 2019 Meeting Schedule: There was a brief discussion regarding adjusting the meeting schedule to February, May, August and November. R. Gray made a motion, seconded by P. Rabbitt to approve the 2019 meeting schedule as presented. All voted in favor of the motion.

Any Other Buisness to Come Before the Authority: None

Adjournment: R. Gray made a motion, seconded by P. Rabbitt, to adjourn 6:40 p.m. All voted in favor of the motion.

Attest: _____
Dale Boisselle, General Office Assistant