

February 27, 2019

**I. Call to Order:** The Sterling Computer Assessment, Special meeting was called to order at 7:00 p.m. by Chairman Adam Belesimo. Other members present - Robert Gauthier. Ross Farrugia was absent. Staff present - Judy Gooslin.

**II. Approval of Minutes:** A motion was made by R. Gauthier, seconded by A. Belesimo to table the minutes for the previous meeting until the next committee meeting. All voted in favor of the motion.

**III. Discuss and Review Desktop Computers, Monitors and Licensing Bids for Town Municipal Building:** Discussion was held regarding replacing all of the computers or to stagger the replacement over a few years. It is the consensus of the committee to recommend that the computers are to be replaced using the following schedule: Year 1 - 8 computers; Year 2 - 8 computers and Year 3 - 2 computers. Monitors should be replaced in cycles greater than every 5 years.

Bid Items I-IV - Desktop Computers: Discussion was held regarding the computer replacement and which processor speed would meet our needs. It is the consensus of the Committee that computers with I-5 processors suit the Town's requirements and that I-7 processors are not necessary at this time. A. Belesimo made a motion seconded by R. Gauthier, to recommend that the Board of Selectmen award the bid for eight (8) HP Business Desktop ProDesk 400 G5 desktop computers to Savage Systems, LLC in the amount of \$6,072.00. All voted in favor of the motion.

Bid Item V - Computer Monitors: R. Gauthier made a motion, seconded by A. Belesimo, to recommend that the Board of Selectmen award the bid for ten (10) ThinkVision T241 23.8 inch monitors to Saisystems International Inc., sighting longevity and usage in the amount of \$2,110.00. All voted in favor of the motion.

Bid Item VI - Microsoft Windows 10 Pro Enterprise License: A. Belesimo made a motion seconded by R. Gauthier, to recommend that the Board of Selectmen award the bid for Windows 10 Enterprise Licensing to Savage Systems, LLC in the amount of \$155.00. All voted in favor of the motion.

**IV. Adjournment:** R. Gauthier made a motion, seconded by A. Belesimo, to adjourn the meeting at 7:46 p.m. All voted in favor of the motion.