

April 15, 2020

Item I: Call to Order: The special meeting of the Sterling Board of Selectmen was called to order at 5:30 a.m. with Russell Gray, Lincoln Cooper, and John Firlik.
Staff present-Joyce Gustavson.

Item II: Consider & Act on State of Connecticut's Office of Policy and Management Governor's Executive Order 7S Section 6 – Municipality Program Election: R. Gray reported that the State of Connecticut, Office of Policy and Management issued Governor's Executive Order 7S Section 6 – Municipality Program Election. L. Cooper made a motion, seconded by J. Firlik to adopt the following Tax Deferment Program Resolution pursuant to Governor Lamont's Executive Order 7S Section 6 - Municipality Program Election Deferment Program extending eligibility to all taxpayers.

**Resolution Regarding Tax Deferment Program Pursuant to
Governor Lamont's Executive Order 7S Section 6 - Municipality Program Election**

WHEREAS, on March 10, 2020 the Governor of the State of Connecticut ("Governor") declared a public health emergency and civil preparedness emergency for the State of Connecticut, pursuant to Connecticut General Statutes Sections 19a-131 and 28-9, in response to the global pandemic of COVID-19 disease associated with a novel coronavirus that is currently affecting multiple countries and states; and

WHEREAS, on March 13, 2020, the President of the United States ("President") declared a national emergency to combat the coronavirus that is currently infecting the population of the United States; and

WHEREAS, in response to the issuance of declarations of a public health emergency and civil preparedness emergency by the Governor he has issues a series of Executive Orders setting for the law governing the conduct of the business of state and municipal government during the period of the emergency;

WHEREAS, on April 1, 2020 the Governor issued Executive Order No 7S (EO 7S"), requiring municipalities, by a vote of its legislative body, participate in a Deferment Program or Low Interest Rate Program; and

WHEREAS, participation in the deferment program is in the best interest of the Town of Sterling,

NOW, THEREFORE, BE IT RESOLVED that on April 15, 2020, the Town of Sterling adopt the following:

1. During the period of March 10, 2020, the date that the Governor declared the public health and civil preparedness emergency, through and including July 1, 2020, the Town of Sterling shall participate in the deferment program and shall offer to all taxpayers, businesses, nonprofits, and residents a deferment (AKA – extended grace period) of ninety (90) days to pay taxes on real estate, personal property, motor vehicles, and municipal water and sewer assessments after the original date such taxes first became due and payable.

2. Those who defer their payments need to remember that October 1, 2020 is the absolute last day of the deferment. Anyone trying to pay October 2, 2020 or after will pay delinquent interest back from the original due date of July 1, 2020.

All voted in favor of the motion.

Item III: Confirm 4/1/2020 Telephone/Email Vote on Proposal to Tack Coat and Overlay Approximately 9.504 Linear Feet on River Road: R. Gray reported that the Board of Selectmen received the following three (3) bids to tack coat and overlay approximately 9,504 linear feet on River Road: 1) All States Asphalt, Inc., PO Box 91, Sunderland, MA 01375 in the amount of \$183,454.25; 2) American Industries, Inc., 630 Plainfield Road, Jewett City, CT

06351 in the amount of \$220,000; and 3) Charles Pasteryak Jr., Inc., 20 N. Burnham Highway, Lisbon, CT 06351 in the amount of \$179,960. A telephone/email vote was taken on 4/1/2020 to award the proposal to tack coat and overlay approximately 9,504 linear feet on River Road. L. Cooper made a motion, seconded by J. Firlik to confirm the telephone/email vote of 4/1/2020 to award the bid to Charles Pasteryak Jr., Inc., 20 N. Burnham Highway, Lisbon, CT 06351 in the amount of \$179,960 to be completed on/before 6/19/2020. All voted in favor of the motion.

Item IV: Consider & Act on School Bus Bids: R. Gray reported that the Board of Selectmen received the following three (3) bids for one new school bus: 1) Dattco Sales & Service, \$91,500 which includes the cost to have the radio installed minus \$1,000 for the trade in, for a final bid in the amount of \$90,500; 2) New England Transit Sales, Inc. \$88,441 plus \$774 to install the radio, minus \$1,000 for the trade in, for a final bid in the amount of \$88,215; 3) School Lines, Inc., \$89,796 plus \$795 to install the radio, minus \$2,500 for the trade in, for a final bid in the amount of \$88,091. J. Firlik made a motion, seconded by L. Cooper to forward the school bus bids to Josh McLeod, Town Mechanic for review and to table this item to the next meeting. All voted in favor of the motion.

Item V: Consider & Act on Revenue Collector Position: Sandra Lisee, 12 Garosshen Road, Canterbury, CT 06331 was hired as Revenue Collector replacing Anna Gagner who resigned effective 8/6/2020. L. Cooper made a motion, seconded by R. Gray to hire Sandra Lisee, effective 6/1/2020 as Revenue Collector for twenty-four (24) hours per week at the following rate of pay: \$20.00 per hour increasing to \$22.00 per hour after six (6) months (12/7/2020) and 100% salary of department heads upon certification. One (1) week vacation is available upon completion of six (6) months and two (2) weeks' vacation after the completion of one year. R. Gray and L. Cooper voted yes. J. Firlik abstained. Motion carried.

Item VI: Consider & Act on General Office Assistant Position: Susanne Tetreault, 138 Pine Hill Road, Sterling, CT 06377 was hired as General Office Assistant. L. Cooper made a motion, seconded by R. Gray to hire Susanne Tetreault, effective 6/1/2020 as the General Office Assistant for twenty-four (24) hours per week at the following rate of pay: \$17.21 per hour, seventy (70) percent of the current Revenue Collector's salary, increasing to eighty (80) percent after one year (6/7/2021), and ninety (90) percent upon certification. One (1) week vacation is available after six (6) months and two (2) weeks' vacation after the completion of one year. R. Gray and L. Cooper voted yes. J. Firlik abstained. Motion carried.

Item VII: Adjournment: L. Cooper made a motion, seconded by J. Firlik, to adjourn at 5:52 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary