

March 17, 2021

The meeting of the Sterling Board of Selectmen was called to order at 6:03 p.m.

Selectmen present-Lincoln Cooper, Peter Rabbitt, and David Shippee.

Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: D. Shippee made a motion, seconded by P. Rabbitt to approve the 3/10/2021 meeting minutes as presented. All voted in favor of the motion.

Correspondence: None.

Unfinished Business:

a. Commission Vacancies (Inland Wetland & Watercourses Commission, Northeast District Department of Health, Planning & Zoning Commission, Recreation Authority, and Zoning Board of Appeals): P. Rabbitt made a motion, seconded by D. Shippee to table this item to the next meeting as there are no candidates. All voted in favor of the motion.

b. Discussion of Fuel Tanks – Sterling Municipal Building, 1183 Plainfield Pike: No new information. P. Rabbitt made a motion, seconded by D. Shippee to table this item to the next meeting. All voted in favor of the motion.

c. Schedule Workshop for FY 2021-2022 Proposed Selectmen’s Budget: D. Shippee made a motion, seconded by P. Rabbitt to schedule a workshop on Wednesday, 3/24/2021 at 9:00 a.m. at the Sterling Municipal Building, 1183 Plainfield Pike to review and discuss the proposed Selectmen’s budget for FY 2021-2022. All voted in favor of the motion.

New Business:

a. Approval of Bills: Bills were not available for tonight’s meeting.

b. Discussion Regarding Ford Tractor/Bucket Loader with Driveway Sweeper: D. Shippee reported that he called Kahn Tractor. The Ford Tractor is a 1990 Ford 1520 (s/n UH22577) and was purchased in October 1990 for \$7,165. Estimated value is \$4,500 with loader and belly mower. The attached Sweepster sweeper is 6’ 3pt high (s/n 912468) and was purchased in 1991 for \$2,825. Estimated value is \$1,200. Pros and cons were discussed on whether the Town should keep or sell both pieces of equipment. D. Shippee made a motion, seconded by P. Rabbitt to obtain bids on the 1990 Ford 1520 tractor and the 1991 Sweepster Sweeper. Both items will go out to bid and be received by the Board of Selectmen. The sale will have to be approved by the Board of Finance and Town Meeting. All voted in favor of the motion.

c. Discussion Regarding Vendor for Fixed Assets: L. Cooper reported that S. Soucy, Treasurer, informed him that David Field of Field Service, Inc. will no longer be able to do the comprehensive fixed asset inventory for all town facilities, heavy equipment, vehicles, and any equipment or furniture, excluding the school. D. Shippee recommends sending an email to D. Field asking for his recommendation for a vendor to do the Town’s comprehensive fixed asset inventory. P. Rabbitt made a motion, seconded by D. Shippee to table this item to the next meeting. All voted in favor of the motion.

d. Consider & Act on Application for Driveway Construction Permit for 205 Valley View Road: Peter Thurlow of Hilltop Contractors, LLC submitted an application for a driveway construction permit dated 3/17/2021 for property located at 205 Valley View Road. P. Rabbitt made a motion, seconded by D. Shippee to approve application #21-01 for a driveway construction permit for property located at 205 Valley View Road. All voted in favor of the motion.

e. Consider & Act on Application for Driveway Construction Permit for 211 Valley View Road: Peter Thurlow of Hilltop Contractors, LLC submitted an application for a driveway construction permit dated 3/17/2021 for property located at 211 Valley View Road. P. Rabbitt made a motion, seconded by D. Shippee to approve application #21-02 for a driveway construction permit for property located at 211 Valley View Road. All voted in favor of the motion.

Any Other Business to Come Before the Board of Selectmen: 1) **Generator:** L. Cooper reported that the generator located at the Sterling Municipal Building, 1183 Plainfield Pike was self-testing once a week. In the last couple of weeks, the generator started self-testing multiple times during the

week. The Town is working with Charlie Carroll of ACDC on the generator at the Sewer Pump Station and could ask him to check out the generator at the Sterling Municipal Building. It was the consensus of the Board of Selectmen to have ACDC provide the Town with a quote on servicing the generator on a yearly basis, as well as preventative maintenance. 2) **OSHA**: Brian Testut, Occupational Hygienist from the Connecticut Department of Labor – OSHA performed a surprise inspection on Wednesday, 2/24/2021. On 3/10/2021 B. Testut met with L. Cooper and gave him a verbal report of the violations that the Town will need to address. L. Cooper has begun working on some of the issues. In the next two (2) weeks we will receive a written report.

Adjournment: P. Rabbitt made a motion, seconded by D. Shippee to adjourn at 6:32 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary