

May 17, 2021

**Call to Order:** The monthly meeting of the Sterling Planning and Zoning Commission was called to order at 7:37 p.m.

Roll was called: Frank Bood-present, Dana Morrow-absent, Ross Farrugia-present, Victoria Robinson-Lewis-present, Michael Rouillard-absent, Alternate John Angelone-present, and Alternate Kim Smith-Barnett-present.

Alternate John Angelone was seated for Dana Morrow and Alternate Kim Smith-Barnett was seated for Michael Rouillard.

Staff present-Peter Rabbitt, Jamie Rabbitt and Patricia Ball.

**Audience Comments:** None

**Approval of Minutes:** V. Robinson-Lewis made a motion, seconded by R. Farrugia, to approve the monthly meeting minutes of 4/17/2021 as written and presented. All voted in favor of the motion.

**Correspondence:** None.

**Unfinished Business:**

**a. Discussion Regarding the Plan of Conservation and Development:** J. Rabbitt informed the commission the POCD is still in process and he should have an update for the members soon.

**b. Discussion Regarding Valley View Subdivision:** Chairman Bood updated the members on his conversations with the town attorney regarding this property development. Town staff are aware that until there is a deeded change to the location of the easement no permit can be issued. The current owner of the property and their attorney are in discussion with the owner of the easement. Before any changes are approved, the current owner would need to come back before the Planning and Zoning Commission for an amendment to the approved plan.

**New Business:** None.

**Audience Comments:** None.

**Any Other Business:**

**a. Commission Workshop – Roles, Responsibilities, Policies and Procedures:** Chairman Bood stated no discussion needed at this time, item will remain on agenda.

**b. Executive Session to Discuss 177 Gibson Hill Road – aka- Gibson Park, LLC:** Commission chose not to go into executive session. R. Farrugia made a motion, seconded by V. Robinson-Lewis to authorize the chairman to submit an application to the Planning and Zoning Commission to amend the Planning and Zoning Regulations to eliminate the Housing Overlay District (HOD) pending consultation with the planning and zoning legal counsel as relating to the stipulated agreement. All voted in favor of the motion.

**Adjournment:** V. Robinson-Lewis made a motion, seconded by R. Farrugia, to adjourn at 7:56 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Patricia Ball, Recording Secretary

Attest: \_\_\_\_\_  
Dana Morrow, Secretary