

January 12, 2022

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Lincoln Cooper, David Shippee, and Jack Joslyn.

Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: D. Shippee made a motion, seconded by J. Joslyn to approve the 12/15/2021 meeting minutes as presented. All voted in favor of the motion.

Correspondence: L. Cooper reported that he received the following two (2) letters: 1) A letter from Carlos Wimberly, Special Services Section Manager, Bureau of Highway Operations, State of Connecticut, Department of Transportation, dated 11/17/2021 regarding American Industries, Inc., proposed Gravel Excavation for property located at 609 Sterling Road. 2) A letter from Matthew Maynard, P.E., Towne Engineering, Inc., dated 12/29/2021 regarding American Industries, Inc. paving project for Jared Hall Hill Road, Margaret Henry Road and Snake Meadow Hill Road (copies on file).

Unfinished Business:

**a. Commission Vacancies (Economic Development Commission, Inland Wetland & Watercourses Commission, Planning & Zoning Commission, Water Pollution Control Authority, and Zoning Board of Appeals):** D. Shippee made a motion, seconded by J. Joslyn to table this item to the next meeting as there are no candidates. All voted in favor of the motion.

New Business:

**a. Approval of Bills:** D. Shippee made a motion, seconded by J. Joslyn to approve the bills for 12/29/2021 in the amount of \$63,907.77, 1/5/2022 in the amount of \$58,376.21, and 1/12/2021 in the amount of \$17,302.93. All voted in favor of the motion.

**b. Resignation of Renee Bein from Economic Development Commission:** L. Cooper reported that the Board of Selectmen received a resignation letter from Renee Bein dated 12/16/2021 stating, "I wanted to thank you for the opportunity to be on the Economic Development Commission for the Town of Sterling. Unfortunately, I have to resign my position as a member because I am taking the position of Economic Development Coordinator. I do thank you for your time. Any questions or concerns, please contact me". D. Shippee made a motion, seconded by J. Joslyn to accept Renee Bein's resignation effective immediately with regrets. All voted in favor of the motion.

**c. Consider & Act on Assessor's Request to Purchase Vision Government Solutions – Computer Assisted Mass Appraisal Software:** William Sebastian, Assessor, submitted pricing from Vision Government Solutions dated 9/16/2021 for Computer Assisted Mass Appraisal software, *Appraisal Vision*<sup>TM</sup>, as well as related conversion services. The software with licensing for three (3) users is \$18,500 plus \$5,717 for annual software maintenance. Other yearly cost include: GIS Maintenance - \$798, Web Housing (includes 10 layers of GIS) - \$1,694, and the Cloud Hosted Solution - \$2,500 for a total of \$29,209. D. Shippee made a motion, seconded by J. Joslyn to approve the purchase of Vision Government Solutions for software with licensing and annual software maintenance in the amount of \$29,209 using funding from the American Rescue Plan Act (ARPA). All voted in favor of the motion.

**d. Consider & Act on Re-Appointment of Jinny Forcier-Robicheau, Mark Leach, Judith Gooslin, Don Buell, and June Bonner (4 yr. term expiring 1/2/2026) to Family Day Committee:** D. Shippee made a motion, seconded by J. Joslyn to re-appoint Jinny Forcier-Robicheau, 379 Main Street, Sterling, CT 06377; Mark Leach, 19 Gibson Lane, Sterling, CT 06377; Judith Gooslin, 1285 Plainfield Pike, Sterling, CT 06377; Don Buell, 209 Sterling Rd, Sterling, CT 06377; and June Bonner P.O. Box 223, Sterling, CT 06377 to a four (4) year term expiring 1/2/2026 to the Family Day Committee. All voted in favor of the motion.

**e. Consider & Act on Re-appointment of Sherri Soucy, Treasurer (4 yr. term expiring 1/6/2026):** D. Shippee made a motion, seconded by J. Joslyn to re-appoint Sherri Soucy, 251 Christian Hill Road, Brooklyn, CT 06234 as Treasurer to a four (4) year term expiring 1/6/2026. All voted in favor of the motion.

Any Other Business to Come Before the Board of Selectmen: D. Shippee discussed various parcels owned by the Town.

Adjournment: J. Joslyn made a motion, seconded by D. Shippee to adjourn at 6:55 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary