

September 13, 2023

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present: Lincoln Cooper, Jack Joslyn & David Shippee

Staff present: Susanne Tetreault

Also present: Hunter Wood

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No Comments.

Approval of Minutes: J. Joslyn made a motion, seconded by D. Shippee, to approve the 9/6/2023 meeting minutes. Motion carried 3-0.

Correspondence: L. Cooper read into the minutes a letter from Vice Chairman of the Sterling Economic Development Commission, Steven Hebner. The letter was regarding the sale of Lot #13 in the Industrial Park. Letter attached to minutes.

Unfinished Business:

- a. **Discussion Regarding Sterling Municipal Maintenance Projects-** 4 Contractors have visited the Municipal Building to view the different maintenance projects. L. Cooper has requested that they provide a bid by Tuesday September 19th, 2023.
- b. **Discussion Regarding Roof Replacement at Sterling Municipal Building – Mandatory Site Visit** A site visit was scheduled for 2pm, September 13, 2023. Nine Roofing Contractors attended the site visit. Bids will be received until 4 pm Wednesday September 20, 2023. Bids will be publicly opened and read at the September 20, 2023, meeting.

New Business:

- a. **Approval of Bills:** None
- b. **Discussion Regarding American Legion Ambulance Fund.** L. Cooper presented to the Board the American Legion Ambulance Fund Inc. Profit & Loss Comparison worksheet. The American Legion is looking to get a donation to help support the Ambulance Fund. D. Shippee made a motion seconded by J. Joslyn to make a request for a one-time appropriation of \$20,000.00 from the Board of Finance for the American Legion Ambulance Fund Inc. Motion carried 3-0.
- c. **Treasurers Report.** Budget report provided, no discussion.
- d. **Department of Public Works Report** - Culvert work on various roads (2) 15” Valley View Rd – (2) 15” Providence Rd – (1) 60” Newport Rd - (1) 15” & (1) 48” Spring Lake Road. Roadside trimming is being done with the over the rail mower. Mowing has been difficult with the excessive amount of rain we have been getting. Weed trimming at various intersections. Mowing grass weekly at N. Cook Park, Industrial Park Road, Revere Site, Town Hall Lawns, and playground.
- e. **Consider & Act on Purchase of a Gutter Broom Kit installed on a BR84C Pickup Broom - \$2,361.00** D. Shippee provided information regarding the BR84C Pickup Broom. This attachment is designed for tasks that involve dust suppression, as well as dealing with barriers such as curbs. J. Joslyn made a motion seconded by D. Shippee to purchase a Gutter Broom Kit installed on a BR84C Pickup in the amount of \$2,361.00 pending Board of Finance approval. Motion carried 3-0.

Any Other Business to Come Before the Board of Selectmen: Discussion on bids for two buses, costing \$226,240.00 with a trade in. Hunter Wood explained that the 2007 bus will not pass inspection and the 2008 needs a head gasket replacement. D. Shippee made a motion seconded by J. Joslyn to purchase two new buses for \$226,240.00 from the Capital Account Buses & Vans pending Board of Finance approval. Motion carried 3-0.

Adjournment: J. Joslyn made a motion, seconded by L. Cooper to adjourn at 6:17 p.m. Motion carried 3-0.

Attest: *Susanne Tetreault*
Recording Secretary