

September 6, 2023

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present: Lincoln Cooper, Jack Joslyn – Absent David Shippee

Staff present: Susanne Tetreault

Also present: None.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: J. Joslyn made a motion, seconded by L. Cooper, to approve the 8/16/2023 meeting minutes. All voted in favor of the motion.

Correspondence: L. Cooper received from The Last Green Valley, thank you letter for our \$500.00 donation. L. Cooper also received correspondence from The Federal Emergency Management Agency regarding the Letter of Map Change actions for properties and/or structures in our community.

Unfinished Business: None

New Business:

- a. **Approval of Bills:** J. Joslyn made a motion seconded by L. Cooper to approve the bills for \$101,627.59. All voted in favor of the motion.
- b. **Request for Refund for Driveway Apron Bond #22-02 A. Kausch & Sons, LLC 191 Snake Meadow Hill Rd.** Andrew Kausch from A. Kausch & Sons, LLC has requested a release of driveway bond #22-02 in the amount of \$1500.00. L. Cooper reported the driveway apron has been properly installed. J. Joslyn made a motion seconded by L. Cooper to release driveway apron bond #22-02 in the amount of \$1500.00 to A. Kausch & Sons LLC. All voted in favor of the motion.
- c. **Consider & Act on Roof Replacement at Sterling Municipal Building.** L. Cooper explained there have been several leaks in the roof (clothing bank and Senior Center), the insurance company will no longer insure the roof because of its age. The roof has been put out to bid on the State of Ct – DAS Procurement website. A walk through has been set up for September 13th for interested bidders.
- d. **Discussion Regarding the Line Striping of Town Roads.** Approximately 48,350 linear feet of single yellow centerlines need to be painted on several of the Town Roads. J Joslyn made a motion seconded by L. Cooper to put the Line Striping of Town Roads out to Bid. All voted in favor of the motion.
- e. **Discussion Regarding the Replacement of Propane Heater at Well House.** A small gas leak was discovered at the Well House. After its repair it was noted that the propane heater is no longer working. Hometown Heating has presented a proposal of \$2,385.55 to replace the furnace regulator and piping. J. Joslyn made a motion seconded by L. Cooper to have Hometown Heating replace Furnace & Regulator pending Board of Finance approval. All voted in favor of the motion.
- f. **Discussion Regarding Sterling Municipal Maintenance Projects (ARPA)-** L. Cooper has compiled a list of maintenance projects(Removal of Air Conditioners – Courtyard Gutter repairs – Gym Windows) An advertisement has been placed in the Turnpike buyer for local contractors to bid on projects. No bids have been turned in as of this meeting.
- g. **8-24 Referral of Lot 13, 19 Industrial Park Rd North** – L. Cooper reported Lot 13, 19 Industrial Park Rd North needs to be referred to the Board of Finance. J Joslyn made a motion seconded by L Cooper to refer Lot 13, 19 Industrial Park Rd Noth with an offer of \$42,000 to the Board of Finance for their review and comment. All voted in favor of the motion.
- h. **Consider & Act on NECCOG - Land Use Planning Assistance** L. Cooper reported that he received the Land Use Planning Assistance contract from Northeastern Connecticut Council of Government (NECCOG). J. Joslyn made a motion, seconded by L. Cooper to

authorize the First Selectman to sign the Land Use Planning Assistant Contract on behalf of the Town of Sterling. All voted in favor of the motion.

- i. **Consider & Act on NECCOG Animal Services Contract** L. Cooper reported that he received the Animal Services Contract from Northeastern Connecticut Council of Government (NECCOG). J. Joslyn made a motion, seconded by L. Cooper to authorize the First Selectman to sign the Animal Services Contract on behalf of the Town of Sterling. All voted in favor of the motion.
- j. **Consider & Act on NECCOG Transit Service Agreement** L. Cooper reported that he received the Transit Service Agreement from Northeastern Connecticut Council of Government (NECCOG). J. Joslyn made a motion, seconded by L. Cooper to authorize the First Selectman to sign the Transit Service Agreement on behalf of the Town of Sterling. All voted in favor of the motion.

Any Other Business to Come Before the Board of Selectmen: L.Cooper asked Russell Dexter if he had anything he would like to say. Mr Dexter came into the meeting late after the Audience of Citizens and L. Cooper granted him time to speak . He questioned the mowing of the road sides, replacing road side fencing on Main Street, swale blocking water drainage on Main Street. L. Cooper is going to address these issues with the Department of Public Works crew.

Adjournment: J. Joslyn made a motion, seconded by L. Cooper to adjourn at 6:29 p.m. All voted in favor of the motion.

Attest: *Susanne Tetreault*
Recording Secretary